Students,

We hope this message finds you safe and healthy and ready to resume classes in alternative formats on Monday, March 30. Our highest priorities remain protecting your health and safety and helping you successfully complete the academic year.

**Spring Semester Calendar**

As we prepare to resume classes next week, here’s an overview of the plan for the remainder of the semester.

![MSUM Adjusted Spring 2020 Calendar](image)

*Advising for Fall Has Started (March 23)*

Advising for Fall semester began on Monday, March 23. Your advisor will be reaching out to schedule an online appointment. Registration for Fall semester opens Monday, April 6. For additional questions, please visit the [Academic Support Center website](#) or take a look at all of the [advising resources](#) available.

*Classes Resume in Alternative Formats (March 30)*

As classes resume, we are here to help as you navigate the changes in course delivery and campus services due to COVID-19. No matter where you are, we want to provide you with the resources you need to succeed. Our [Quick Guide to Online Learning](#) is intended to provide you with a snapshot of resources and links for more information.
Registrar’s Office Updates
We’ve made an adjustment to the spring 2020 course withdrawal schedule due to the suspension of classes.

- Withdrawal date for all full-term courses will remain as scheduled on Monday, April 20, 2020.
- Withdrawal dates for courses that begin the second half of the semester (Monday, March 30) and short sessions have changed. Please refer to your course schedule in eServices for the updated times.

Please feel free to contact the Registrar’s Office with questions at 477-2565 or registrar@mnstate.edu.

Campus Buildings & Services
For the safety of our campus community, we are limiting access to our academic building exterior doors until further notice. As students, you will have access with your DragonID card from 7 a.m. to 10 p.m. daily. If your DragonID card doesn’t grant you access where it should, please call Public Safety at 218.477.2449 or report the issue to MSUMKeys@mnstate.edu.

Many of our campus services that you would normally experience face-to-face are finding unique ways to bring services to you virtually. Here are a few campus services that have gone virtual this week (watch for more examples soon):

- **Library.** The library building is now closed to visitors. Library services continue to be available virtually including reference service, access to databases, and interlibrary loan. Visit the Library’s LibGuide with links to library resources, hours and other information. The library is available for questions. Contact the library at refdesk@mnstate.edu or Text a Librarian at 218-258-0009. Follow the library on Twitter and Facebook.

- **Wellness Center.** The Gerdin Recreation & Wellness facility is now closed to visitors. The Recreation & Wellness team is offering select online services that students and members can access remotely until the facility can re-open. Follow the Gerdin Recreation & Wellness center on Instagram and Facebook for wellness tips and motivation.

- **Career Development Center.** The Career Development Center is now taking student and alumni appointments via Zoom, phone, and email. Additionally, we will be hosting virtual programming focused on developing your professional skills and answering your career related questions. To schedule an appointment, please sign-in to your Handshake account by clicking here or email careers@mnstate.edu. To see our scheduled events, visit our DragonCentral page.

- **Academic Support Center.** The Academic Support Center is available for students, faculty, and staff. Email us any time at asc@mnstate.edu or join our drop-in Zoom chat any time between 9 a.m. - 3 p.m., Mon-Fri or 6 – 8 p.m., Mon-Thur. The Academic Support Center will also begin offering virtual options for tutoring starting March 30. This includes both scheduled and drop-in options. If you have existing tutoring scheduled, please look for communication from your tutor by Friday, March 27, 2020 regarding plans moving forward. If you would like to submit a new request for tutoring, please fill out the tutoring request form.
Accessibility Resources. If you have approved accommodations through Accessibility Resources (AR) or if you feel you would benefit from services provided by AR; you are encouraged to reach out to the Director of Accessibility Resources at Charles.Eade@mnstate.edu.

Computer Labs
The computer lab in the Library will remain open on a limited basis with appropriate social distancing and frequent cleaning of surfaces. The usage of the lab will be monitored and we will assess whether other computer labs need to be opened for students to complete their academic work. If you are not able to get your academic work completed in the library computer lab, please contact the Help Desk at support@mnstate.edu to make other arrangements.

Nemzek Hall
Nemzek Hall is closed for all activities. This includes both indoor and outdoor facilities. Special requests for athletics can be made by emailing petersd@mnstate.edu. Information for requests associated with Health and Physical Education will be shared soon.

If You Feel Ill
If you feel you are experiencing symptoms of COVID-19, The Minnesota Department of Health (MDH) recommends:
1. Patient should stay at home until after:
   - 3 days (72 hours) from when fever has subsided without the use of fever reducing-medication and an improvement in symptoms like cough or shortness of breath, AND
   - 7 days have passed from onset of symptoms
2. Use the CDC website on how to Care For Yourself at Home with COVID-19.
3. If your household contacts were exposed to you while you had symptoms, they should try to stay home as much as possible for 14 days.
   - They should closely monitor their health, and if symptoms occur, they must isolate themselves. More guidance on this can be found here: MDH COVID-19 Basics
   - Use the CDC website for How to Minimize Spread.

Please report any COVID-19 health updates to our Dean of Students Office by leaving your name and Dragon ID by phone at 218-477-2391.

For More Information & Support
- Guidelines from MDH: Information that MDH is making available for schools, colleges and universities is available on their website.
- Info from Minnesota State: The latest information on the Minnesota State response to the COVID-19 outbreak is available on their website.
- Updates from MSUM. You can find the latest updates on our website.
- MSUM FAQ. You can find our latest FAQ on our website.
• **Support.**
  o **Students:**
    - Dean of Students Office by email at careteam@mnstate.edu or by phone at 218-477-2391 or
    - Counseling Services by their Student Intake Form or by phone at 218-477-2211.
  o **Employees and family members:** The State of Minnesota Employee Assistance Program (EAP) provided by LifeMatters is available on their website (password stmn1) or by phone 800-657-3719.

• **Student Emergency Assistance Fund.** The Student Emergency Assistance Fund provides emergency funding to students facing unexpected circumstances. If you are facing additional financial stress in our current COVID-19 challenging times, please know that you can apply for funds through this resource.

I remind you to be respectful of all members of our campus community. No actions or language should be directed against anyone based on race, ethnicity, or religion based on the origins of COVID-19.

I continue to serve as the primary contact on our campus in relation to the impact of COVID-19. I will also continue to send email updates. Please send any questions to covid19questions@mnstate.edu.

Thank you for your patience as we do our best in the face of an uncertain and rapidly changing situation.

Jean Hollaar
Vice President Finance & Administration
Minnesota State University Moorhead

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