



13. Please indicate how you will document your English language proficiency (check one):
- TOEFL: Students must earn a minimum score of 500 on the paper-based exam, 171 on the computer-based exam or **61** on the internet-based exam. Students may e-mail [international@mnstate.edu](mailto:international@mnstate.edu) with the username and password for MSUM to view results. School code: **6678**.
  - IELTS: Students must earn a minimum score of **5.5**.
  - WASSCE/WAEC: Students must earn a minimum score of C4 on the English Language portion. SAT: Students must earn a minimum score of **990** on the Math and Critical Reading portions.
  - Successful completion of English Language School Level **109** or higher, or completion of an English program at a **U.S. institution**.
  - If the student is transferring from another U.S. College or University: completion of one semester of Freshman English Composition with a minimum earned grade of a "C".

Explain if Needed: \_\_\_\_\_

14. If you are already in the United States, please provide the following:

- a. Visa you now hold please circle: F (student)      J (exchange)      H (Temp Work)      B (visitor)      Other
- b. Are you currently attending school?    Yes      No
- c. If, yes what school are you attending? School Name: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_
- d. If different than above, what U.S. school issued your last I-20?  
School Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

15. Academic History: Please list all schools you have attended beginning with high school(s)/secondary school(s). Students from Nigeria please visit EducationUSA.

| Calendar Years | Ages | Name of School | Location (City, State, Country) | Course of Study | Certificate/Degree/Diploma? |
|----------------|------|----------------|---------------------------------|-----------------|-----------------------------|
| -              |      |                |                                 |                 |                             |
| -              |      |                |                                 |                 |                             |
| -              |      |                |                                 |                 |                             |

**If I am a transfer student from a college or university outside of the United States, I am required and I will have done either an ECE or WES evaluation prior to my arrival to MSU and have a copy sent to International Student Services upon my arrival to Minnesota State University Moorhead.**

16. If you wish to pay your \$20.00 USD application fee by the use of a credit card, please fill out the information below. Otherwise, mail a \$20 check made payable to Minnesota State University Moorhead to International Student Services.

If you would like your acceptance packet mailed to you via courier (Federal Express or DHL) in order to expedite shipping and receive a tracking number, **you** must prepare a shipment at <https://study.eshipglobal.com/home/?q=s>. If you do not use this courier service, your acceptance packet will be mailed through U.S. Airmail, which may take several weeks to ship.

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_

Name of Credit Card Holder: \_\_\_\_\_ Type of Card:    Visa      Master Card

3 Digit Code on back of Card: \_\_\_\_\_

17. How did you hear about us?    What Website \_\_\_\_\_ College Fair \_\_\_\_\_ Family \_\_\_\_\_ Agent \_\_\_\_\_  
Counselor \_\_\_\_\_ College Wk Live \_\_\_\_\_ Virtual MSUM \_\_\_\_\_ FB \_\_\_\_\_ Education USA \_\_\_\_\_

18. I certify that the information provided in this application and all other materials are complete, accurate and true to the best of my knowledge. I understand that any misrepresentation of application materials is sufficient grounds for cancelling my admission.

**Computer generated signatures will be treated the same as written signatures.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Sponsor Form

Sponsor: Please fill out the information below and provide an official bank statement with this form. One sponsor per form.

Applicant Name: \_\_\_\_\_

Sponsor Name: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street and Number)

\_\_\_\_\_  
(City) (Province/State)

\_\_\_\_\_  
(Country) (Postal Code)

Are you sponsoring any other students currently studying in the United States?  Yes  No

If Yes, Student's Name: \_\_\_\_\_

School Student is Attending: \_\_\_\_\_

I certify with my signature that I have read the information furnished by the applicant on the application, that it is true and accurate, and that the funds are available and will be provided as specified.

Signature of Sponsor: \_\_\_\_\_  
**Computer generated signatures will be treated the same as written signatures.**

Date: \_\_\_\_\_

The estimated cost of attending MSUM for a school year is approximately \$19,555 USD. Verification of additional \$4,000 is needed if you are bringing a spouse/first dependent and \$2,100 for each additional dependent.

# International Student Agreement

By signing this form, I certify that I understand and accept the following conditions and agree to abide by them. As a condition of my admission, I agree to the following:

- I understand that I am required to pay ALL tuition and fees by the designated payment deadline EACH semester. If I do not pay by the deadline date, I understand my classes will be CANCELLED. If my classes are cancelled, I am in USCIS violation and my SEVIS record will become terminated.
- I will have available sufficient funds for tuition, fees and living expenses for each year I study at Minnesota State University Moorhead. I recognize that the cost of living is high, that financial aid from the university is not available and that international students are not permitted to work off campus. There may be limited on-campus employment; however, MSUM does not guarantee employment. My chances of working on campus the first year are low and I understand that not all students who look for work will get a job. I understand that my sponsor will be expected to cover my expenses for the entire duration of my schooling.
- I am responsible for understanding and abiding by the rules and regulations of being on a student visa in the United States.
- I authorize Minnesota State University Moorhead to release to any U.S. government officer information required to determine my compliance with U.S. immigration laws. Further, I understand the university will report all information required by the U.S. Citizen & Immigration Service (such as students who are not registered, are not pursuing a full course of study or are not meeting the minimum academic standards of the university.)
- I agree to purchase the Minnesota State Colleges and Universities System Health Insurance Plan as a condition of admission and continued enrollment. Exemptions may be granted to students with governmental insurance, though these students must obtain a qualifying letter from their government. Annual payment will be required at the beginning of Fall Semester and on a sliding scale the following semester. I give permission to allow MSUM to release my date of birth to the insurance company.
- I will arrive on or before the reporting date on my Form I-20 and no sooner than 30 days prior to this date.
- I will attend the mandatory Orientation at the beginning of my first semester at Minnesota State University Moorhead or a hold will be placed on my MSUM account. I will then have to resolve this hold issue with International Student Services in order to register for classes.
- I declare that all the information I have submitted for my application is true, correct and complete.
- I understand I will comply with all of the requirements as stated on this agreement. I understand that falsification of any information will jeopardize the issuance of a Form I-20 and/or may result in Minnesota State University Moorhead revoking its decision to enroll me as a student.
- If I am a transfer student from another U.S. college or university, I will bring an up-to-date, current copy of my Form I-20 to International Student Services upon my arrival to Minnesota State University Moorhead.
- **If I am a transfer student from a college or university outside of the United States, I will have done either an ECE or WES evaluation prior to my arrival to MSU and have a copy sent to International Student Services upon my arrival to Minnesota State University Moorhead.**

Printed Name of Applicant: \_\_\_\_\_  
(Last Name/Surname) (First Name/Given Name) (Middle Name)

Signature of Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Computer generated signatures will be treated the same as written signatures.

# International Student Transfer Form

**ONLY students currently attending colleges and universities in the United States should complete this form.**

If you are currently attending a college or university in the United States, please have your international student advisor at that institution complete this form and return it to Minnesota State University Moorhead International Student Services.

Student: \_\_\_\_\_  
(Last Name/Surname) (First Name/Given Name) (Middle Name)

Student's Date of Birth (Month Date Year): \_\_\_\_\_

I hereby authorize the international student advisor at the most recent U.S. university/college I attended to complete this form and mail, e-mail or fax it directly to International Student Services at Minnesota State University Moorhead. 218-477-5928 Fax

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

International Student Advisor:

The international student whose name appears above has applied for admission to Minnesota State University Moorhead. Before the student's USCIS transfer process is complete, we need verification of the information provide on the student's application form, as well as completion of the questions below:

1. Is the student in good standing at your institution?  Yes  No
  - A. Has this student maintained full-time academic status as required By USCIS?  Yes  No
  - B. Is the student eligible to return or continue at your institution?  Yes  No
  - C. Student's initial date of attendance: \_\_\_\_\_
  - D. Student's last date of attendance: \_\_\_\_\_

2. What visa status does the student currently hold? \_\_\_\_\_

A. Please list the student's SEVIS Number: \_\_\_\_\_

3. Please list any approved periods of CPT/OPT: \_\_\_\_\_

4. Please list any approved periods of reduced course load, medical or other:  
\_\_\_\_\_

5. Has the student experienced any financial problems while attending your university?  Yes  No

If yes, please explain: \_\_\_\_\_

International Student Advisor Name: \_\_\_\_\_

Institution Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of International Student Advisor PDSO/DSO

Please return form to Minnesota State University International Student Services at:  
1104 7<sup>th</sup> Avenue South, Moorhead, MN 56563, [international@mnstate.edu](mailto:international@mnstate.edu) or fax: (218) 477-5928

# Application Checklist/Admission Requirements

Applications will not be reviewed until all of the following are submitted. All documents must be either original or certified true copies. All documents submitted with the application become the property of Minnesota State University Moorhead and will not be returned under any circumstance.

- Application: The application must be filled out completely. Failure to do so will delay admission.
- Copy of Passport – without a copy of passport we will not process your application.
- Application fee: The non-refundable \$20.00 application fee may be paid by check, credit card or wire transfer. Checks should be made payable to Minnesota State University Moorhead. Credit card information may be entered on the application. E-mail [international@mnstate.edu](mailto:international@mnstate.edu) for wire transfer information.
- Bank statement(s): Submit an official bank statement(s) from your sponsor(s) that has been printed within the last three months. The bank statement(s) must show the equivalent of **\$19,555.00USD**. (The Sponsor Form from the application and the bank statement(s) must be from the same individual(s).)
- English proficiency: Provide documentation on one of the following:
  - TOEFL: Students must earn a minimum score of 500 on the paper based exam or a minimum score of **61** on the internet based exam. Students may e-mail [international@mnstate.edu](mailto:international@mnstate.edu) with the username and password for MSUM to view results. School code: **6678**.
  - IELTS: Students must earn a minimum score of **5.5**.
  - WASSCE/WAEC: Students must earn a minimum score of **C4** or greater on the English Language portion.
  - SAT: Students must earn a minimum score of **990** on the Math and Critical Reading portions.
  - Documentation of successful completion of English Language School Level **109** or higher, or completion of an English program at a United States institution.
  - If the student is transferring from another United States College or University: completion of one semester of Freshman English Composition with a minimum earned grade of a "C".
- All official secondary and post-secondary/college transcripts: Submit academic records from every secondary and post-secondary institution attended. Students transferring from a U.S. institution with 24 or more credits do not need to supply secondary transcripts.
- If I am a transfer student from a college or university outside of the United States, I am required and I will have done either an ECE.org or WES.org evaluation prior to my arrival to MSU and have a copy sent to International Student Services upon my arrival to Minnesota State University Moorhead.

## Application Deadlines

Students who currently reside outside the United States who are applying for admission must send the application and all required documents listed on the application to Minnesota State University Moorhead by the following dates:

- June 15th for Fall Semester (August)
- November 15th for Spring Semester (January)

International admissions is not granted for Summer Sessions. Applications received after the deadline will automatically be processed for the next available semester.

Students who currently reside in the United States and are studying at another U.S. college, university or high school who are applying for admission must send the application and all required documents listed on the application to Minnesota State University Moorhead by two weeks prior to the first day of the semester. However, please start the process as soon as possible to ensure a smooth transition to MSUM. Permanent residents, immigrants and refugees should complete a United States Admissions Application.

## Application Submission

The application and required documents may be emailed, faxed or mailed to Minnesota State University Moorhead International Student Services. It takes approximately two weeks to review the application and supporting documents once received.

E-mail: [international@mnstate.edu](mailto:international@mnstate.edu)

Mail: Minnesota State University Moorhead, International Student Services, 1104 Seventh Avenue South, Moorhead, MN 56563

## Transfer International Students from International Colleges and Universities

International students who have been accepted to Minnesota State University Moorhead who wish to transfer credit from colleges or universities outside the United States must provide Minnesota State University Moorhead with an evaluation from Educational Credential Evaluators, Inc. or World Education Services Evaluators. The costs of the evaluation must be paid by the student. This process should be started as soon as the student receives his or her visa. If a student has already complete a course-by-course evaluation from another National Association of Credential Evaluation Services (NACES) member, the student may submit this evaluation to the Minnesota State University Moorhead Records Office.

If the evaluation is not done during the application process, the student will be admitted as a transfer student and will be given 3 years for a program length on their Form I-20. Class standing will be determined once MSUM has received the evaluation. Students should be aware that failure to submit an evaluation in a timely manner could have a negative impact on their academic advising. The sooner a transcript evaluation has been completed, the sooner your advisor will have a proper understanding of what courses will transfer to MSUM and how those courses will be applied to your degree.

**ECE - Educational Credential Evaluators Inc. - [www.ece.org](http://www.ece.org)**

**WES - World Education Services Evaluators - [www.wes.org](http://www.wes.org)**

## Transfer International Students from United States Colleges and Universities

International students who are studying at a United States college or university and want to transfer to Minnesota State University Moorhead must have a cumulative Grade Point Average of 2.0 or higher and provide all post-secondary transcripts. **Students who have earned less than 24 credits must also supply MSUM with official high school/secondary transcripts.** Courses that are not considered "college level" courses (such as English as a Second Language) will not be included in the cumulative GPA when determining admissibility. Students transferring from a U.S. college or university who also possess credits from an institution outside the U.S. will need to follow the credit evaluation guidelines outlined in the above section. Students transferring from a U.S. college or university must have their advisor complete and submit the International Student Transfer Form from the application.

## Immigration Information

**F-1 Visa:** Potential international student must apply for an F-1 visa (foreign student visa) in order to enter the United States to study at Minnesota State University Moorhead. The F-1 visa must be obtained at the U.S. Consulate that has jurisdiction over the prospective student's area of residency.

**Passport:** An international student's passport must be in valid standing at all times during their stay and enrollment at Minnesota State University Moorhead. Renewal of passports can be done through the international student's country Consulate in the U.S.

**Entering the United States:** Potential international students must enter the U.S. on a valid student visa and a Form I-20. Students may not enter the U.S. more than 30 days prior to the start date on their Form I-20. Students must be at Minnesota State University Moorhead by the first day of Orientation. Visit <http://www.mnstate.edu/international/> form for more information.

**Status:** All F-1 students must maintain full-time student status by carrying a minimum of 12 credit hours per semester and maintain a minimum 2.0 GPA.

**Student Dependents (F-2 Visa):** People holding F-2 visas are the spouses and dependents of F-1 international students. They must enter the U.S. on a valid F-2 visa. The procedure for obtaining an F-2 visa is the same procedure as for the F-1 visa.

## Current Costs

The following are estimated annual costs for international students attending Minnesota State University Moorhead for the 2017-2018 academic school year. Tuition, fees, room and board charges are subject to change by the Minnesota State Colleges and Universities Board without advance notification.

New entering students will automatically receive an in-state tuition scholarship their first semester. Students must attend mandatory Orientation their first semester, volunteer 10 hours per semester, maintain a minimum G.P.A. of 2.0 and pass their courses to maintain eligibility for the Minnesota Resident Tuition Scholarship throughout their attendance at MSUM.

| 2017 FALL SEMESTER             |                    | 2018 SPRING SEMESTER           |                   |
|--------------------------------|--------------------|--------------------------------|-------------------|
| Tuition and fees 12-19 credits | \$4,235.00         | Tuition and fees 12-19 credits | \$4,235.00        |
| Room and board on campus       | \$3,505.00         | Room and board on campus       | \$3,505.00        |
| Health insurance for full year | \$1,465.00         | Health insurance for full year | \$ -              |
| International student fee      | \$125.00           | International student fee      | \$125.00          |
| Books and supplies             | \$650.00           | Books and supplies             | \$650.00          |
| <b>Total</b>                   | <b>\$9,980.00</b>  | <b>Total</b>                   | <b>\$8,515.00</b> |
| <b>Year Total</b>              | <b>\$19,555.00</b> |                                |                   |

## Employment

It is the law that international students may not work in the United States without approval and a valid work permit. International Students must maintain full-time student status to be eligible for on or off-campus work authorization.

On-campus jobs: There are limited on-campus jobs opportunities. Most eligible students can work up to 20 hours per week on campus during each semester. MSUM does not assign jobs. Students wishing to work must locate and apply for a job when they arrive. More information is available at [www.mnstate.edu/dragonjobs/](http://www.mnstate.edu/dragonjobs/)

Off-campus jobs: International students holding F-1 status cannot work off campus without the appropriate endorsement from International Student Services or USICS. International students who intend to pursue off-campus work authorization must consult International Student Services. This includes internships within the student's degree program.

## On-Campus Housing

**Freshman are required to live in on campus housing.** On-campus housing is available in the MSUM residence halls (dormitories). Housing on-campus is limited and it is necessary to make arrangements prior to your arrival in the U.S. with the MSUM Office of Housing and Residential Life to reserve an on- campus room.

For housing information, please visit. <http://www.mnstate.edu/housing>

## Important Website

Please visit <http://www.mnstate.edu/international/> for up to date information regarding international students at MSUM.

Minnesota State University Moorhead is an equal opportunity educator & employer and is a member of the Minnesota State Colleges & Universities System. This information will be made available in alternate format, upon request by contacting Disability Services at 218.477.2131 (voice) or 1.800.627.3529 (MRS/TTY). 2-10/500/51000/PRI