I. Call to Order (5:02)

II. Roll Call

III. Approval of the Agenda (Beneke, Danielson)

IV. Approval of the Minutes (Danielson, Valdez Delgado) (Old minutes tabled)

V. Public Hearing
   a. Dan Heckaman - Information Technology Fee

   Printing update - Chart: # pages printed by students August 27th - November 2nd.
   213 students have printed over 500 pages through the system. 646,034 pages printed total. 4,658 students printing. 90% printers converted to print release. 3 stations to be placed by end of this week. One of those pieces of info I promised to bring last semester when talking about setting quota. We’re not enforcing the quota now, but it’s 500 and we’ll use the chart as a gauge to determine if that’s an adequate number or if needs to be changed. Also brought some breakdown of the over 500. Once you get over the 500 quota, it’s reasonable you should probably pay more. Majority of the breakdown is still below 1000. 30 students between 1000-2000, 1 2000-5000, 1 above 5000. Even by not fully enforcing the quotas, we’ve already seen at least a 20% reduction in use. This is just one of several reports. We had probably more than enough problems early on that really dealt with the encoding on the badges - lots of ID cards with bad configuration. We’ve largely fixed this problem. We’re still intending to enforce the quota starting in the spring. I’m a little hesitant right now today because we don’t have all of our vendor contracts signed. We still need to buy some pieces and install/configure some equipment. In order for us to get that online experience, we’ve got to invest in some products, and we don’t have them all yet. There’s a chance we won’t be able to make the next spring term, so spring would be looking exactly as it is now. You can print, we just can’t enforce it. We have a real good success story here. This really drifts into a whole other project some campuses call a one card operation. We’re trying to make this all work for meal plans, printing, and vending machines, from ID card. We know we can get to this experience; we just don’t want to rush it. Food services - big advantage - First - when you combine with meal plans, you don’t have to visit Sodexo by face where they run your card to put the meals on it. Second - when you swipe, the thing degrades, so we’ll be implementing a different form like used with print release to save the cards.

Tomko: If the system is implemented by spring, will be able to check pages printed?

Heckaman: yeah, couple of ways. The easy way is at the print release.

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-Mia Hamm
Ferguson: does it tell you now?

Heckaman: Well it tells you on a dollar amount. There's a difference between single and double-sided printing. By time library is done, want to be able to employ color services. So when we go through this, we won’t necessarily be able to talk as 500. It’s different at color, duplex, and 11x17.

Frericks: Can you use dragon dollars for printing.

Heckaman: Yes and no. With the interface you can move money around. Your card releases the dollars wherever the end point is. When you hit print release, it interacts against those credits. Same with food. Idea with web interface is you can move money back and forth.

Ferguson: Can you move from print release to dragon dollars?

Heckaman: I think so. You get 25$ to print. I don’t care what you use it for, but that’s it. The “use it or lose it” idea from last semester.

Anderson: You were basing on the 500 quota. We’ve still got time left in the term. I would assume some of those at the 300-400 level might go over that once done with finals.

Heckaman: I think what’s healthy is to talk about the percentage of the whole. Don’t expect everyone to stay within the quota. We have to decide where we want students to be. We haven’t figured that out yet. It’s a big unknown.

Anderson: Ballpark as far as what percentage you want to be?

Heckaman: No, I don’t. 500 came from what NDSU is doing, $.05 per sheet from M State, and date from other MnSCU schools. Only other interesting factor is St. Cloud’s 200 sheet quota. Doesn’t tell us what’s actually proper usage.

Awosika: You said that we should have people pay it versus have our neighbors pay for it. What did you mean?

Heckaman: printing is essentially free today. Well you’re actually all paying for everybody’s printing right now. So you’re tuition subsidizes the 5000 printer’s tuition for printing. We’ll find a reasonable number that everyone can live within, and people outside it, it’s reasonable to pay for their own usage.

Awosika: So purpose is to decrease tuition?

Heckaman: To keep it the same. I expect to save at least $22000 in the first year, if not more. Rather than just take a decrease, we’re going to put new equipment in rooms and spend that money in other ways.

Danielson: Is there a way we can check now how much we’ve already printed?

Heckaman: I’ll get some detail for senate on that.

Savageau: Trying to understand the cost behind this. Will the new web interface, what’s the cost?

Heckaman: Those are all taken care of from the University capital budget. I’m not requiring/requesting anything.

Awosika: I was concerned about this because I’m a psych major and I’ve heard in Bridges professors having issues with printing. Now that I’ve heard some of

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the explanations, I think some of it may be reasonable. Since there are printing stations now, it seems like we may have less printers. People may have to wait for printing, if things go the way they’re going on our floor.

Peck: Many classmates have talked about it. After first, they were unhappy. But really, you can print well under 500 pages— I think it’s almost generous. Aside from print control, it says to talk about wireless internet as well. Senate office has limited wireless connectivity. Can you install another router or something?

Heckaman: We’re trying to attack both wireless and cell coverage. The access point is a little more difficult, with trying to find the right location.

Peck: Cell— if we login through our computers, we have to sign in. Is there a problem with that with cells? I don’t know if I have to login or if it just automatically connects. On cell, no sign in, on laptop you do. Does cells connecting bog it down?

Heckaman: Not sure what you’re talking about. In your location of the building, it’s not about that. It’s about signal strength. We do see it when there are big events going on in the building.

Tomko: As far as wireless is concerned, it’s interesting in the dorms. Wireless is good, but it’s not consistent. I get emails offering discounts because I’m a student. Who can I talk to about that? Are they valid or what?

Heckaman: Dorm wireless— I would notify the res. Hall administrator or housing office. All of those are on contract with Midcontinent. They’re responsible for that. Email— Because we’re not private, we’re most at risk of unwanted email that any other industry. There’s a couple things we do, one new thing we’re investigating this term. We block almost 80% of unwanted email that we know of. We’d like to get this percentage a little higher—healthy is 82-85%, above that you start blocking things that shouldn’t be. We’re investing in a quarantine system similar to any ISP in town where you quarantine the email.

Danielson: I can’t actually connect to the internet through my phone and I don’t know how you do it, but it says I’m connected and it doesn’t actually do it. When I’m right outside of buildings and it’s nice out, I can never seem to get the wireless to stay connected.

Heckaman: That’s the main point that drifts into the wireless initiative. We’ve got some funding that we’re executing right now and we know there are some key points of frustration. What’s helpful is to be informed of those spots. Let me know of them.

Danielson: I think the heaviest trafficked area would be the mall in general.

(proxy) Pinneke: Are you aware of the management initiative? Decreasing the font size by one. I don’t know the stats that much, but it decreases printer use by 20-30%. Increases the 500 limit by 650-750.

Heckaman: It’s hard to just say your cost savings will be a certain percent. It was easy for me because we were so far in the waste category.

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-Mia Hamm
Anderson: Two things- First- took a midterm in computer lab in Lommen and there were a bunch of computers not hooked up to the printers. I had to actually install it myself. So I was hoping we could fix this. Second-Any update on internal website?

Heckaman: Obviously, we didn’t hit our target. Just had a discussion Tuesday on whether or not we actually brand the topic as internal, because it’s reached some confusion. We still have the initiative to take all quick links to portal the front end of it. The big unknown I have is we have a couple new positions specifically dedicated to web development and our website.

Savageau: Hot spots I’ve noticed- CB- some signal, but no connection. In main Dragon Cafe area by Bookstore, not able to connect at all.

Beneke: We can even put something on our ballot about this in the fall to get some student participation that way.

Ferguson: We’d like to be able to send our printing, because we print lots of academic stuff in the senate office, so we were wondering if we could route, to choose our printer from the senate computers.

Heckaman: Yeah.

b. Layne Anderson- CMU renovation update

Wanted to give brief update about what we’ve accomplished since last update. Thank you to all of your efforts. I’ve been around here a long time and Senate was a very integral part in getting a precinct on campus. When I was here last, gave a brief update of the project. One of the proposed schedules was to begin a design process for this Spring and participate in the 2013 revenue bond sale. Would have been for $.5 million and 2015 for $3.5 million. Was designed to be phase A and B. But we were reevaluating whether that was fiscally the right decision to make, and form a student involvement perspective. So those were the two filters we were using as we went through this process to decide if this was the right timeframe. We’ve chosen not to do that. Chosen to delay the design portion. Get a design team this summer and go through a process involving students which would wrap up in the fall of 2014 and prep ourselves for a bond sale in 2015. Would be better than a 2 phase project. Even with declining enrollment, our 2015 bond is over a 20 year pay back. The goal is to maximize the impact for the project and stay at our $8 million level. We plugged in the numbers up to $5 million dollars to see what the financials would look like. By doing that, we realized we can still afford the full $8 million project and maybe even a bit more and still be fiscally sustainable. Can afford a $3.5- $4.5 million bond. Want to look at the revenue from the building (not student fees). We discovered an error on the revenue side. It really helped the bottom line in this process. We will continue to work on that financial pro forme and utilize that as we revise our fy13 and plan fy14 budget. We’re modeling right now just

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a 3% increase for next year. May need to go a bit more if they give us that
opportunity, but staying conservative with that 3%
Beneke: Is that including the hike from last year? The plan for that long term,
how long is it?
L. Anderson: Yes. The plan is to sustain that. We need to look at how much do
we raise the fee now, versus how much we look at after the construction is well
under way. Trying to decrease the costs for all things we purchase and make
ourselves more efficient.
Peck: The discrepancy, how much?
L. Anderson: About $40-45000. It was partially included, but an incorrect
amount. Spring of 2017 is the ballpark finishing range. In January we have to
submit to the board office our revised plan that says where we’re at. That helps
inform our planning for fy14.
Peck: How is the construction going to affect other types of revenue generators
that aren’t necessarily school related where people pay the school for the
space?
L. Anderson: Whenever you do construction on a facility that happens. Right
now, this doesn’t include our meeting space and ballroom. Last time I was here,
there was a question about smelly wax from Tyler. We got it pulled from the
shelves.
Peck: I know Ferguson loves neuro-sonic drinks, could we get that on the
shelves?
L. Anderson: I can’t promise, but will see if it’s a possibility.

VI. Advisor Boschee’s Report

Join committees! Or get the empty spots filled! I really don’t have much, I’ve
been absent the last couple of meetings. We require in student orgs a 2.5 GPA
for leaders, so we’re going through that appeals process. Also have about 40
student orgs up for 5 year review right now. Goal is to make sure we work with
org leaders to have an electronic copy in our file so we can just update what
needs to be updated rather than typing it up from scratch. Strategic Planning
committee- I think there’s some exciting things coming out of it. It’s gonna be
pretty interesting to see what comes of that.

VII. Officer Reports

a. Secretary Bernier

Anderson: Not a question, a statement. There might still be a free cup of apple
sauce in the fridge. So put it in the minutes, if a non-senator wants to eat it,
come eat it. Anyone.
Danielson: If you can figure out a way to order a box of paper, the people I
talked about at the bookstore and copy2 print didn’t know what I was talking
about, IT didn’t answer. So you can order a whole box if you’d like.

b. Treasurer Danielson

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-Mia Hamm
31st of October, budget at $14,253.28, not including bills from last week or other expenses that have been paid our and reimbursed. To give a realistic perspective, we have $1000 left for this semester, $3000 for next semester. That’s taking out the committee budgets, salaries. We don’t have a lot to spend. Part is because we had to pay for some things from last years senate, and we submitted smaller budget. Our new budget is due beginning of December. Going to be emailing this week/end with a couple different points on the budget where I think we could cut some things, but I want feedback. I know we’ve got the alumni event to hopefully subsidize exec salary cost. Lots of things I didn’t think we necessarily need. Want to have a presentation for next meeting to have those brought up and be thinking about it while we’re gone. Going to be gone for next five days, but will have my phone.

Ferriks: Does that $1000 include the bills include from last week?
Danielson: Yes.
Beneke: Budgets due beginning of December, so we’ll have a presentation next meeting?
Danielson: Yes.
Peck: Any costs or events that we foresee?
Danielson: Elections and also if we fund for the lunch and a letter co-sponsored between Diversity and MSUSA or if Senate plans on a Holiday get together but that could be free with a potluck. Keep it in mind over the next couple weeks what it’s important to do/isn’t important.

Ferguson: I think we could all use a line-item budget and until we get that, we can’t discuss this.
Berner: Is rent included in that?
Danielson: No.

Hey all. SO with that discussion, it leads to a great topic we can discuss for the alumni event to do fundraising. Two people have responded, one person twice. We’ll have at least two meetings this semester to write a letter to send to alumni. We’ll send that December/January and the group that joins will help me reach out to alumni. I definitely want people that can be involved beyond just the initial phase and someone to take this over once I leave so this can be a recurring thing. To reveal my secret conversation with Dan Heckaman, talking to him about a Senate listserv students can sign up for. PR would gather the students to be involved in the listserv. I might have mentioned earlier, they want to convert how we do listservs on campus to one a day. They want someone to monitor that. He mentioned to me someone on Senate to monitor that and keep charge of it. Someone in charge of character space, content, and sending it once a day. Want to speak to a couple people about that to work through if that’s possible and see if that could happen. It’s all tentative so don’t

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get your hopes up. I will send an email about a holiday party. You will indicate your interest. You don’t need to tell me now. Maybe Secret Santa?

Boschee: Speaking to listserv, I was invited to an email with IT and student affairs and moved that we would have a conversation with students and have emailed Luke to find a time to meet with PR. Committee is ready to move forward on a conversation with Senate. Dan wasn’t part of that meeting so I don’t know what he can offer. It was basically the marketing people that were doing that. It’s a liability thing. It’s a huge responsibility.

Beneke: The idea was to have a separate listserv for our own thing, and then having the listerv system as a whole. So PR for one and Student Affairs for another.

Boschee: If you guys coordinate with us, we’ll make sure to get you in those meetings.

d. President Ferguson

Want to begin the process of strategic planning the week after Thanksgiving. We will not be meeting next week. Hope that’s obvious, it is now if it wasn’t. We will be doing a SWOT analysis and starting that the week after Thanksgiving. Some news about parking permits- Lemke would like to change it so you no longer buy a parking pass- wants to make it a student fee. Everyone pays it and you wouldn’t have to buy a permit anymore. Talk of lumping parking with MAT Bus but there’s lots of transportation stuff right now and we need someone on that committee. Emailed the Faculty Association-Gracyk the head of that. Can’t meet this semester, but will next semester. Health and Wellness- right now it’s free office visits for students that want to go in, but will begin charging the students insurance next semester.

Frericks: When does parking meet?

Savageau: I can get back to you.

Awosika: me too

Peck: The insurance thing, is that an extra process or is it when you register for classes?

Ferguson: Should be pretty simple. Everyone has to have insurance.

Boschee: Essentially it won’t impact students any different. They will tell students about this change. It will be a bill to insurance provider, and they may bill you back afterwards but most pick that up under your plans. You may get a bill later.

VIII. Committee Reports

a. Academic Affairs Chair Newhouse

Pretty productive week. Sent an email on listserv so thanks to anybody who filled that out. Got a lot of responses which is really awesome to see how students think of advising and advisors. 200 people- 96% had seen advisor, 80% had registered, guessing freshman. Glad to hear a lot of people have really good

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advisors. There were 5-10% unhappy. On Monday, Schwartzwalter met director of ASC. Looking to partner with them and making students aware of their services. Still in the process of making that partnership. It is good to know what was going on there. Tutoring rates have tripled in last 2-3 years.

Awosika: I’m in tutoring (as tutor) so I know one of the goals (of the university) is to maintain students more.

Peck: Reoccurring themes with people unhappy with advisors?

Newhouse: Most said they had a hard time finding advisor or couldn’t meet for long when they did.

b. Campus Affairs Chair Pinneke
   No report

c. Diversity Chair Ibrahim
   No report

d. Leg IA Chair Anderson
   That was quick. Still working hard on the bikeshare thing. I’m getting more pessimistic about it but I’m going to keep pressing on despite my common sense. Met with Goebel this week to talk about location and hint that he could fund it maybe, but he didn’t take the bait. He’s wily. I have to present to them in December now. Met with Boschee this morning to figure out some type of way this morning. I still don’t know. Meeting with Altenburg next week hopefully and maybe we can get the city behind it and get an update on renter’s database and student housing that’s going up. And he and Heidi would like to come here sometime after break. Otherwise, I don’t have anything.

Peck: Attended Facilities and Grounds. The professors were excited about it and that NDSU and Concordia were on board with it. Have you looked into having professors donate to it?

Anderson: (heavy sigh) I’ll test the waters and see if that would be worth it.

Awosika: perhaps the teachers would know people since they’re passionate about it.

Anderson: As much as I want to believe that we live in a world where we can just ask people and money would rain down from the skies, but I don’t know about that.

Awosika: You’ve been bringing that up a lot lately, so what can we do to help with that.

Anderson: Since I started this, I found out NDSU has been working on this since October last year. NDSU has cash so they’re able to find funding for laying some infrastructure down. Other places would supply about 60% of the funding but we still need $14000. Then we need to find a way for it to be convenient for students to use it. NDSU has approved a $.20 cent fee ($5 per semester) which give unlimited 30 minute rides. To create a new fee, we’d have to go to the other universities and get the other universities to buy into it. If we want to

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raise a fee, we’d have to find a fee we can raise and it would have to go through SAFRC and get it approved. I don’t know how you can help is the short answer to that. Unless you come into an inheritance you want to donate to that.

Ferguson: Wellness Center?

Anderson: Well there’s a 3% cap.

Peck: One problem I’ve come up with is the locations. Around Moorhead. I think a big obstacle is to get more docks around the city. Have you talked to them about funding some of this?

Anderson: I thought about going to businesses. If they want to buy in, they’d buy their own. Fargo is looking to add ten, five across Moorhead to start. If this is something that works well and is used a lot, businesses will start coming to the program. It’ll start slow and once people see its successful, they’ll buy in their own and it’ll go.

Danielson: We appreciate you Chair Anderson.

e. MSUSA Coordinator Bernier

Conference and study day event.

f. Public Relations Chair Schaunaman

This week I did a follow up email about the elections and got a decent response. I’m gonna write a report and bring it next meet. We’ve also been organizing our stuff for the transition manual of what we’ve done so far and put out the Snapshot in the dorms. Neupane is working on pens.

g. Student Affairs Chair Savageau

We tabled this week. Thanks to those who helped. Great idea from Tomko to do a committee of the week. Other than that, I’m set.

h. Election Chair

IX. Old Business

X. New Business

a. Appointments

Tech Fee, Health and Wellness Advisory (Megan Strese)

Senator Appointment (Appointed- Austen McFarren)

XI. Points for the Good of the Order

Anderson: Why didn’t you change the quote? Now we have the same from last week, and I’m less inspired. I expect three next time to make up for that and Thanksgiving.

Frericks: No Campus Affairs tomorrow.

Ferguson: Thank you for paying attention during public hearing. Sometimes Dan can get long winded so yeah.

Newhouse: No Academic Affairs next Monday.

XII. Announcements

Tomko: Did SafeZone training on Tuesday.

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Awosika: Battle of the bands Saturday.
Schaunamann: PR would be very happy to have you.
Frericks: Coin show next week.

XIII. Adjournment (Ferguson, 7:15)

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