Student Activities Budget Committee Meeting
April 6, 2015 Meeting Minutes

CMU 227

Present: Will, Laura, Brandi, Paige, Erin, Steve, Sandy, Mitch

I. Approval of 03/30/15 Meeting Minutes: Minutes from 3/30/15 had not yet been completed. Will provide them for approval at April 13 meeting.

II. Available funds from reserve
- Current General Use Reserve – $14,979.52
- Academic Reserve – $0.00
- Post Season Reserve - $0.00
- Old” GL available for SABC = $75,000.00 (still that $50,000.00 set aside in addition to this $75,000.00 but that $50K is not to be used as anything other than a long term reserve)

III. FY 16 Budget Allocation Work. This year’s target amount is: $452,455. (at this point in time our fee for FY16 is $3.: We chose these particular budgets for review because they are either Organization requests( budgets over $20,000) or they are involved with campus-wide or community inclusive programming events each year.

Steve went through the budgets listed below and converted to PDF as that type of document was more readily available in various platforms than Excel.

$785,000 requested by organizations and groups for FY16.

If travel is an integral part of the mission statement of the organization, we should consider including all or a portion of the travel award in the budget allocation.

- Greek Life: requested $500 for Fy16. They requested $500 for FY15 and received $500 for FY15. Comments: $500 okay but if have to cut funds, cut carnival funds

- OSA Activities Resource Center: new request for the ARC. In the past, ARC has fallen under the general fund budget of Asst. Dir of Leadership and Organizations. That general fund budget is shrinking and something has to be culled from the ADL&O budget. ARC budget seemed to fit better under a student fee funded budget request rather than university general fund. Choose to allocate $800 for Fy16.

- DragonFrost: $3000 requested and rcvd in FY15. This year $3315.00 requested for FY16. Graphic designer stipend is new. At this point $3315.00 is reasonable. Student staff decides upon promo items for giveaway. Tentative $3315.00 (promo items are up for cut)
- **Club Sports support**: Support budget that has requested and received $4900 in the last two fiscal years. The funds are disbursed after having been reviewed by the club sport advisory committee. Special items (large ticket items) can be requested. Usually items that are one-time purchases beneficial to more than one sport. Requesting $4900 again for FY16. This amount is reasonable; $4900.00 okay.

- **DragonFest**: $5608 requested for FY16. Businesses will be asked to pay for participation in Fest booth. Is it appropriate for us to tell groups what to delete from their programming? Not necessarily. Suggestions or as part of an explanation of why there may be a reduction or refusal in allocation amount vs. requested amount. $5608

- **Social Engagement Retention Special Request**: $8000 being requested. New request. Duplication of After Dark or New Student orientation? This is a request that can be reviewed later. Layne Anderson is one of the directors who is being asked to help supply funds for the campus-wide student retention /activity programming events that are currently supported in part by athletics, housing, After Dark, Dragon Entertainment Group, and others during the first nine weeks of their campus contact. SABC does not want this to be a duplicate of current student programs.

- **Nemzek Pool (Open Swim)**: Requested and received $9725 for FY15. FY16 they are requesting $250 less at $9475.00. Okay to allocate $9475.00

- **Homecoming**: Receives some general fund money each year. The money allocated to homecoming from SABC is used exclusively for student-centered events. $10,900 being requested for FY16. $10,900 allocation is okayed.

- **Celebration of Nations**: FY15 requested $20,990. FY15 allocation to SABC was $7000. They have financial support from ODI and International student services. This is a once-a-year event. Decorations funding cut 50%. Consider charging participating groups for some of the expense coverage. This event has been held at MSUM for the last xx years. Student salary calculation (on what is it based?) more details of what students are responsible for. Eight student positions listed, what does each position do? Fill out the information on the budget application thoroughly. What are the children’s world activities for $3000? TABLE. Lots of questions. To list an amount for now…..$7000 but come back to it.
- **Dragon Pep Band**: Funding in FY15 came from multiple sources. Requested Jan Mahoney funded $4000 from her general fund budget and SABC $1300 ($16/student/game) Jan increased funds to cover the additional $9/student/game to get the students $25/student/game. Jan is leaving and so FY16 there will be no general fund budgets most likely. Athletics contributes food and t-shirts. FY15 the athletics contribution was $2916.00. SABC will not fund the entire request…$15/student/game for 20 musicians for 18 games plus $500 for music. $5900 calculation.

- **Advocate**: Advocate requested and received $16,880.00 for FY15. This year requesting $24,875.00. Advocate location will change for FY16 and beyond due to renovation at CMU. Not sure how that will affect the structure or operations of the Advocate. Advocate is a student-run newspaper and thus SABC cannot determine funding based on the content of the paper. Paper is valued but fiscal responsibility is in question for current and previous fiscal year. Not enough information about location change conversations so not sure if Mass Comm is going to be an integral part of the production of the Advocate. $16,880 for FY16 seems appropriate at this point.

- **KMSC**: $5375.00 received in FY15. $12,446.00 requested for FY16 operations. With the move of the station to another location outside the CMU, no idea how that will affect the production of the station. $5375.00 willing to $6000 depending on final total of FY16 allocations at the end of the process.

- **Tae Kwon Do**: FY16 request for $27,712.00. Safety equipment purchase is a large part of the change in request from FY15. $13,000 + for travel. The instructor salary is paid to a professional from the DoJo and that person is already getting paid by the business (NW Martial Arts) as well as collecting money from the club during business hours. In essence, double pay. Based on the first-hand experience with the club, so many pieces of equipment purchased with student fee money does not come back to MSUM as it should. Inventory control is non-existent. Would like student members to talk to SABC about how they built their budget request. Too many ‘unknowns’…more event details, understanding that SABC won’t pay for student gear/apparel that goes with the student at the end of the year. $1400.00. Come back for trip expenses and supplemental funding beyond your base operating budget.

- **Students Today Leaders Forever**: STLF advertising and retreat planning $400.00

- **Student Senate**: Salaries are the biggest expenditure. Take the travel expenses off the application as MSUSA reimburses universities/colleges for travel by required senators. $28,978.00 allocation for FY16.
• International Student Organization: $34,771.00 requested for FY16. What is the appropriate funding source for this club? There is a general fund component but it is sort of a stop gap measure. The mission statement doesn’t seem to gel with the expenses listed on the budget. It is important for them to be immersed in American culture but some of the expenses don’t seem to fit under SABC funding criteria. There is no fundraising piece in this budget application; should that be suggested? Funds for the pot luck and volunteering activities? Discussion: $1000 yes, $30 printing yes, $300 tshirts yes, $50 movie night yes, $200 pot luck yes, $25 volunteer event. With other organizations travel is pulled out initially. Club asked to return to request funds for trips as numbers of participants and locations become solidified. $1065.00

• Academic Reserve
• Dragon Club Baseball Team
• General Use SABC Reserve
• After Dark: $63,460.88 requested for FY16. Discussion. Allocate $63,460

• Dragon Entertainment Group: FY16 request is at $71,120.00. $69,737.00 allocated in FY15. The difference between the two fiscal years is due to increase in student salaries and cost for contracted performers. Allocate requested amount of $71,120.00.

• Music Department Travel: In past years, the entire music budget has been presented exclusively to SABC. This year in SAFRC, the music request was split with operating budget $47,700 under Tim Borchers “event fee for fine and performing arts” and SABC taking the travel activity budget request. Use operating budget for travel or apply for travel funds for each trip as most other student organizations need to do. Zero dollars allocated

Meeting adjourned at 9:18pm. Still need to review Dragon Club Baseball and reserve accounts for SABC

Date of Next Meeting: Monday, April 13 from 3pm-5pm in CMU 214