

## Topic: Merging Videos

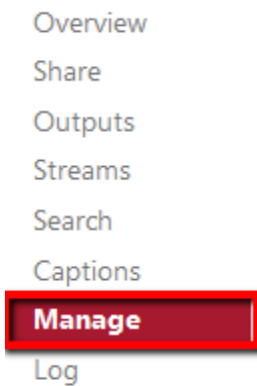
To add or merge a different/old video with a new video on the Panopto timeline, please follow the instructions.

### Merging

1. locate to your video and click settings



2. To add video to a Panopto Video, click the Manage button. **See below image.**



After that, you will have a pop-up window like this. **See image on the next page.**

- Overview
- Share
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- Search
- Captions
- Manage**
- Log

Manage Session

Session ID f553638f-8e40-403f-b7bc-216b7240d6cf  
 Delivery ID 4cfb680d-7411-4581-9907-1956692705ee  
 Status Ready to view [Refresh](#)  
 Media type HLS

Merge into another session

Existing session

- Choose a folder
- ▶ ITS

Copy session

New session

[Copy](#)

Delete session

[Archive](#)

Move session data to archive and remove it from the system.

[Delete](#)

Permanently delete this session's data.

Now that you can see this page, go and choose a folder. **See below image.**

Merge into another session

Existing session

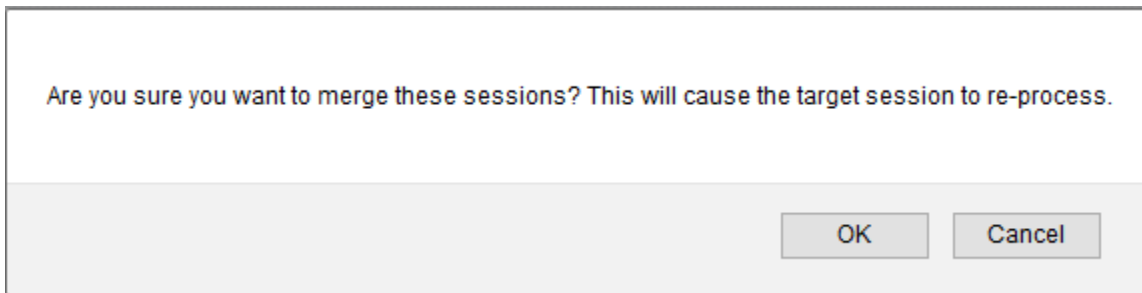
- Choose a folder
- ▶ ITS

Copy session

Now please locate the folder and then click on the merge. **See image below.**

[Merge](#)

3. After merging, it will ask you one final time. Click ok.



It will take some time to merge (Approximately 2-3 minutes) and then it will be ready.

## For More Information

Please contact Instructional Technology Services at [support@mnstate.edu](mailto:support@mnstate.edu) or 218.477.2603 if you have questions about this material.