**Topic: Self Enrollment for Groups**

When setting up groups in D2L Brightspace, as instructors you have the options of using self-enrollment. This allows for students to put themselves into the groups that you have made in D2L Brightspace.

The Groups page can be found under Communication in the navigation bar of your course.

Once on the Groups page, click New Category so we can make a new group.

The next steps would be for you to include the information for your group like the name and description, but here we are going to scroll down and focus on the Enrollment Type and the Number of Groups/Users.

There are six enrollment types that we will describe below:

- **# of Groups – No Auto Enrollments**: This option allows for a specific number of groups to be created where you can add any number of users to. This option would be best used if you know how many groups you want to create and which users you want in each of those groups.

- **# of Groups**: With this option, a specific number of groups are created. When using this enrollment type, the system will automatically place the users in the groups for you.
• **Groups of #**: This option allows a minimum number of groups to accommodate the number of users that need to be placed in groups. More groups are automatically created when more users need to be added to groups.

• **Groups of # - Self Enrollment**: This option works best when you have an idea of the specific number of people you want in each group.

• **# of Groups – Self Enrollment**: The option works best when you have a specific number of groups that you want the students to join.

• **# of Groups of # - Self Enrollment**: This enrollment type works best if you know the exact number of groups and the number of users you want per group, but want the students to be able to enroll themselves.

**Note**: Notice that the **Number of Groups** is interchanged with the **Number of Users** based on which Enrollment Type you use. This will help you from getting confused about what each option entails.

So for self-enrollment, those are really the only options that you have to choose differently than normal. Otherwise you are free to set up the rest of the group how you normally would.

**For More Information**

Please contact Instructional Technology Services at support@mnstate.edu or 218.477.2603 if you have questions about this material.