Topic: Linking Items to the Gradebook

In D2L Brightspace, you can link items such as Quizzes, Assignments, and Discussions to your gradebook. This allows you to easily check and grade all assignments and student tasks.

Link Assignments to Gradebook

1. Select **ASSESSMENTS** then **Assignments**

2. Create a new folder or select an already existing folder to edit

3. Under the **Grade Item** section, select the grade item you wish to link the Assignments to
4. You may also create a new grade item (View the creating grade items tutorial)

[add grade item]

5. Add the number of points possible for this item in the **Out of** blank.

6. To finish, click **Save and Close**

**Link Quiz to Gradebook**

1. Select **ASSESSMENTS** then **Quizzes**

2. Create a new quiz or select an already existing quiz to edit
3. Click on **Assessment** under the quiz name.

4. Under the **Grade Item** section, select the grade item you wish to link the quiz to

5. You may also create a new grade item (View the creating grade items tutorial)

   [add grade item]

**Link Discussion to Gradebook**

1. Select **COMMUNICATION** then **Discussions**

2. Create a new topic or select an already existing topic to edit
3. Select the **Assessment** tab

4. Under the **Grade Item** section, select the grade item you wish to link the discussion to

5. You may also create a new grade item (View the creating grade items tutorial)

For More Information

Please contact Information Technology Services at support@mnstate.edu or 218.477.2603 if you have questions about this material.