Topic: Account Settings

To Access Account Settings:

- Click the Drop-Down menu next to your Name on the Personal Menu bar. It’s in the upper right hand corner of your computer screen.
- Click Account Settings.

Font Settings:

Font Settings allows you to change the font face and size in your D2L Brightspace window.

- Choose an option from the Font Face drop-down box.
- Select a Font Size.

Dialog Setting:

The Dialog Setting allows you to choose to show the secondary window as a dialog or a pop-up window.
The pop-up option is recommended if you are using screen readers.
Choose Dialogs or Pop-ups radio button.

HTML Editor Settings:

The HTML Editor Settings allows you to Turn On / Off the rich text editor and view source option.

- Check / Uncheck the Turn off rich text editor and view source checkbox.

Video Settings:

The setting ensures assistive technologies can detect videos.

- Check Optimize video presentation for programmatically-driven assistive technologies.

Time Zone:

Time Zone option allows you to set a time zone for your D2L Brightspace account. This will set all the date and time in D2L Brightspace in that time zone.

- Choose the time zone you would like to set.

Application Settings:

This option forces all your applications to renew their authentication.

- Click the Revoke Access button.
• Click **Save**.

**Binder Setting**

This option disconnects you from Binder.

**For More Information**

Please contact Instructional Technology Services at support@mnstate.edu or 218.477.2603 if you have questions about this material.