What to Expect...New Resident Assistants!

Eligibility Requirements

- Have a cumulative 2.5 G.P.A. by the end of the semester of hire; maintain a cumulative 2.5 G.P.A. to remain employed;
- Satisfactorily complete a criminal background check as required by Minnesota state law;
- Be enrolled for a minimum of 12 credit hours and live in the residence halls while employed;
- Resident Assistants are not able to hold student teaching or full-time internships while employed. Outside employment/internships are limited to ten hours per week.

Job Description Highlights

- Develop relationships with residents and intentionally strive to nurture these relationships.
- Encourage and foster a safe, clean, and positive living and learning environment for all residents.
- Create door decorations and monthly educational bulletin boards
- Plan and implement monthly floor and building-wide programs
- Confront all individuals or groups violating University or residence hall policies and regulations in a fair, respectful and consistent manner.
- Participate in on-duty staff rotation. While on duty, complete a minimum of two rounds nightly and respond quickly to all duty phone calls. Must remain in assigned complex during the entire on-duty shift.
- Work four hours per week at the complex/building front desk.

Expected Availability

- Besides your education, perform the Resident Assistant position primary over all other activities.
- Be available for the entire 2014-2015 academic year.
- Make an intentional effort to be available and visible on your floor a majority of evenings in any given week.
- RAs must be on campus at least half of the weekends and gone no more than two weekends a month throughout each semester.
- Participate in break duty coverage as needed.
- Return early from summer and winter breaks for training.
- Remain in the halls until after residence halls close over break periods.
- Participate in staff retreats once per semester; the Tri-College RA Conference (typically held on a Sunday in late October or early November); and Staff Selection Carousel Process (typically held on a Saturday in mid-February)

Application Process

- Complete the New Resident Assistant application form, including answers to essay questions;
- Have two professionals (former/current teachers or supervisors; advisors; etc.) complete recommendation forms;
- Have current or former Resident Assistant complete recommendation form;
- Participate in Carousel Day, being held on Saturday, February 15, 2014. Carousel consists of two segments—a group teamwork portion and an individual interview. More details will be available upon application submission.

All application materials are available at [www.mnstate.edu/dragonjobs](http://www.mnstate.edu/dragonjobs) and are due Wednesday, February 12, 2014!