School of Teaching & Learning
Field Experiences

Student Teaching Checklist

Name:___________________________________________________________ Dragon ID:____________________

Phone Number:______________________________________Email:______________________________________

1. ____I have printed my DARS transcript and have reviewed the requirements for student teaching and believe that I have met those requirements. I have highlighted my GPA on my DARS transcript.

Cumulative GPA requirements for Student Teaching: ELEM/EC/SPED: 2.80, All Others 2.5, Liberal Studies GPA requirements for Student Teaching: 2.25

2. ____I have met with the appropriate Field Experience faculty to complete additional paperwork if I intend to student teach out of the Fargo Moorhead area. If not applicable, write “NA”.

3. ____Student Teaching Area: Please check all that apply:
   _____Secondary; Major:________________ Plus TESL Yes__ No__ SPED Yes__ Area:__________________________
   _____K-12; Major:_________________ Plus TESL Yes__ No__ SPED Yes__ Area:____________________________
   _____Elementary Inclusive Education
   _____Elementary Inclusive Education PLUS SPED Area:__________________________________________
   _____Early Childhood
   _____Special Education 2+2 PROGRAM ONLY; Area:____________________________________________

4. ____In consultation with my advisor, my transcript has been reviewed and it has been determined that I have (a) successfully completed all necessary coursework and (b) verified that I have the appropriate GPA to apply for student teaching. Please complete:
   a. I still need this course(s): ____________________________ credits: ______________
      (This course and the credit load MUST be accurate on your online application as well, so if you are not SURE, please check PRIOR to completing it.)
   b. Liberal Arts GPA_______________ Cumulative GPA_______________

Advisor Signature:___________________________________________ Date:_____________________

5. ____I have/will the required Liability Insurance and Background Check. Renew Sept. 1st each academic year.
6. ____I have completed the ONLINE application.
7. ____I have uploaded my Professional Letter of Introduction in DIARY.
8. ____I have uploaded a photograph of myself in DIARY in which my appearance is professional.
9. ____I have completed SARTE and am fully admitted into the Teacher Education Program.
10. ____Student teaching location: I have requested to teach: (circle one)
    Local area (you may need to drive up to 60 miles) Out of Area-Where? Twin Cities Aldine, TX Abroad

Bring a copy of your transcript along with this checklist once all above requirements are completed to the Field Experiences office.

By signing your name, you are verifying that you have completed the needed paperwork and requirements for student teaching.

Signature: _____________________________________________ Date: _____________________

Office Use Only: Received by:_________________________ Date:_________________________