University Planning and Budget Committee
Academic Year 2010-11

Membership:
President Szymanski (ex-officio, non-voting), Jim Anderson (MSUAASF), Ginny Bair, Jeff Goebel (Finance & Administration Director), Brittney Goodman (Dean), Jean Hollaar (ex-officio, non-voting, Chairperson), Chang-Seong Hong (IFO), Laura Huth, Joan Justesen (retired Feb 2011), Dan Kirk (retired Oct. 2010), Bryan Kotta (MAPE), Nancy Kruse (AFSCME), Jan Mahoney, Barb Matthees (IFO), Doug Peters (Athletics representative), Dave Renecker (AFSCME), Kim Samson (Student Affairs Director), Larry Schwartz (IFO), Diane Solinger, Pat Staples, Deb White (IFO), Warren Wiese, vacant (neighborhood representative)

Faculty Representatives
Fall Semester 2010:
Scott Seltveit (IFO, Business & Industry)
Spring Semester 2011:
vacant (IFO, Business & Industry)

Student Representatives
Academic Year 2010-11:
Sarah Butrum, Student Senate Treasurer
Fall Semester 2010:
Tyler Anderson, Student Senate
Kaleigh Jesme, student
Spring Semester 2011:
Tyler Anderson (proxy for Allan Branstiter, Student Senate President)
Saru Pokharel, Student Senate
Thursday, May 12, 2011
Present: Bair Butrum Goebel Hollaar Hong Huth Mahoney Matthees Peters Renecker Samson Solinger Szymanski White
Absent: AndersonJ AndersonT (proxy for Branstiter) Branstiter Goodman Kotta Kruse Pokharel Schwartz Wiese
Agenda:
State of Minnesota legislative update – Szymanski/Mahoney
MSUM 2012-2013 biennium budget planning – Hollaar
Enrollment Management update – Solinger
Facilities update – Mahoney/Goebel

Thursday, April 28, 2011
Present: AndersonJ Bair Butrum Goebel Goodman Hollaar Hong Huth Kruse Mahoney Renecker Samson Schwartz Solinger Szymanski White
Proxy: AndersonT (proxy for Branstiter)
Absent: Branstiter Kotta Matthees Peters Pokharel Wiese
Guest Presenter:
Heather Phillips, Director, Housing & Residential Life
Agenda:
FY 2012 budget plan, planning parameters, and assumptions:
   Housing & Residential Life –Director Phillips
Dahl Hall renovation plan synopsis – Director Phillips

Thursday, April 14, 2011
Present: AndersonJ Bair Butrum Goebel Goodman Hollaar Hong Huth Mahoney Pokharel Renecker White Wiese
Proxy: AndersonT (proxy for Branstiter)
Absent: Branstiter Kotta Kruse Matthees Peters Samson Schwartz Solinger Szymanski
Guest Presenters:
   Greg Lemke, Director, Public Safety
   Lacey Saga, Director, Preschool
Agenda:
FY 2012 budget plan, planning parameters, and assumptions:
   Parking – Directors Lemke and Goebel
   Preschool – Director Saga
State of Minnesota legislative update – Mahoney
MSUM 2012-2013 biennium budget planning scenarios – Hollaar

Thursday, March 24, 2011
Present: AndersonJ Bair Goebel Goodman Hollaar Hong Huth Mahoney Pokharel Renecker Schwartz Solinger Wiese
Absent: Branstiter Butrum Kotta Kruse Matthees Peters Samson Staples Szymanski White

Guest Presenters:
Karen Mehnert-Meland – Director, Student Union & Activities
Kirsti Fleming – Business Manager, Comstock Memorial Union
JoDee Anderson, Asst. Director, Leadership & Organizations

Agenda:
FY 2012 budget plan, planning parameters, and assumptions:
Comstock Memorial Union – Director Mehnert-Meland
Student Activities – Asst. Director Anderson
State of Minnesota legislative update – Mahoney
MSUM 2012-2013 biennium budget planning scenarios – Hollaar

Thursday, March 10, 2011
Present: AndersonJ Goebel Goodman Hollaar Hong Kotta Kruse Mahoney Matthees Renecker Samson Solinger Szymanski White Wiese
Absent: Bair Branstiter Butrum Huth Peters Pokharel Schwartz Staples

Agenda:
FY 2012 budget plan, planning parameters, and assumptions:
Bookstore – Director Samson
State of Minnesota legislative update – Szymanski/Mahoney/Hollaar
February 2011 economic forecast

Thursday, February 24, 2011
Present: AndersonJ Bair Butrum Goebel Hollaar Hong Kotta Kruse Mahoney Peters Reneecker Samson Schwartz Solinger
Absent: Branstiter Goodman Justesen Matthees McCallum Seltveit Staples Szymanski White Wiese
Guest presenter: Rex Parker, Athletics adjunct faculty

Agenda:
FY 2012 budget plan, planning parameters, and assumptions:
Athletics – Doug Peters, Director of Athletics
FYs 2012-2013 Governor’s budget recommendation – Hollaar
http://www.mmb.state.mn.us/rec-2011
FY 2012 MSUM tuition rate request – Szymanski & Mahoney

Thursday, February 10, 2011
Present: Bair Butrum Goebel Goodman Hollaar Hong Justesen Kotta Kruse Mahoney Matthees Renecker Samson White Wiese
Absent: AndersonJ Branstiter Jesme Peters Schwartz Seltveit Solinger Staples Szymanski

Guest Presenters:
Carol Grimm, Director, Hendrix Health Center
Karen Lester, Associate Director, Dragon Wellness Center

Agenda:
FY 2012 budget plan, planning parameters, and assumptions:
Thursday, January 27, 2011
Meeting canceled.
In lieu of meeting, committee members asked to review the following information from MnSCU Government Relations staff.

**Issues most likely to affect public higher education across the country**
The American Association of State Colleges and Universities, or AASCU, has prepared a list of what they believe to be the top 10 issues most likely to affect public higher education across the nation this year. They based it on an environmental scan of the economic, political and policy landscape surrounding public higher education, as well as a review of recent state policy activities and trends. The complete document can be found at [www.congressweb.com/aascu/docfiles/PM-Top10for2011.docx.pdf](http://www.congressweb.com/aascu/docfiles/PM-Top10for2011.docx.pdf).

Thursday, January 13, 2011
**Present:** AndersonT Bair Hollaar Hong Justesen Kruse Mahoney Matthees Renecker Samson Schwartz Staples White Wiese  
**Proxy:** David Mccallum (proxy for Butrum); JoDee Haugrud (proxy for Kotta)  
**Absent:** AndersonJ Butrum Goebel Goodman Jesme Kotta Peters Solinger Szymanski  
**Guest Presenters:**  
Mark Rice, University Comptroller  
Shannyn Jacobsen, University Financial Reporting Officer  

**Agenda:**  
MSU Moorhead Brand & Visual Identity – Staples  
MSU Moorhead Annual Financial Report for the years ended June 30, 2010 and 2009 – Rice/Jacobsen

Thursday, December 9, 2010
**Present:** AndersonJ Bair Butrum Goebel Goodman Hollaar Hong Justesen Kruse Matthees Peters Renecker Samson Schwartz Solinger Staples Szymanski White  
**Absent:** AndersonT Jesme Kotta Mahoney Seltveit Wiese  
**Guest Presenters:**  
Tim Borchers, Dean, Arts & Humanities  
Michelle Malott, Dean, Social & Natural Sciences  
Teri Walseth, Dean, Education & Human Services  
Marsha Weber, Dean, Business & Industry  
Richard Adler, Dean, Graduate Studies & Summer  

**Agenda:**  
University division FY 2010 annual action plan final reports  
Enrollment Management/Student Affairs – Vice President Solinger (continued)  
University Marketing – Director Staples  
Academic Affairs – Assistant Vice President Bair and the Deans  
State of MN November 2010 Economic Forecast – Szymanski/Hollaar
Thursday, November 11, 2010
Present: AndersonJ AndersonT Bair Butrum Goebel Hollaar Hong Justesen Kruse Mahoney Peters Samson Schwartz Solinger Staples Szymanski White Wiese
Absent: Goodman Jesme Kotta Matthees Renecker Seltveit
Agenda:
University division FY 2010 annual action plan final reports
   Alumni Foundation – Vice President Justesen
   Athletics – Director Peters
   Enrollment Management/Student Affairs – Vice Presidents Solinger & Wiese

Thursday, October 28, 2010
Present: AndersonJ AndersonT Butrum Goebel Hollaar Hong Kotta Kruse Mahoney Matthees Peters Renecker Samson Schwartz Szymanski White
Absent: Bair Goodman Jesme Justesen Seltveit Solinger Staples Wiese
Agenda:
Strategic planning process – Szymanski
   Relationships of MnSCU Work Plan to MSUM Action Plan
   MSUM Strategic Plan FY 2010 annual report
   MSUM FY 2011 Action Plan
   MSUM FY 2011 Institutional Work Plan (submitted to MnSCU)

Wednesday, October 27, 2010
Present: Goebel Goodman Hollaar Hong Kruse Mahoney Szymanski
Guest Presenter:
   Mark Rice, University Comptroller
   Shannyn Jacobsen, University Financial Reporting Officer
Agenda:
FY 2010 financial statement audit exit meeting with Vice Chancellor Laura King, MnSCU Financial Reporting staff, and KDV audit firm (via teleconference)
FY 2010 MSU Moorhead Financial Trends and Highlights – Rice/Jacobsen

Thursday, September 23, 2010
Meeting canceled
In lieu of a meeting, committee members were asked to review the following documents which continue to inform our budget planning strategy and timeline:

2010-2014 MnSCU Strategic Plan
http://www.mnscu.edu/media/publications/pdf/StrategicPlan2010-14onepagev8.pdf

Minnesota and the New Normal - September 2010 presentation by Tom Stinson, State Economist, and Tom Gillaspy, State Demographer, at an Executive Branch meeting
Thursday, September 9, 2010
Present: AndersonT Bair Butrum Goodman Hollaar Hong Justesen Kruse Matthees Samson Seltveit Solinger Szymanski White Wiese
Absent: AndersonJ Goebel Jesme Kirk Kotta Peters Renecker Schwartz Staples
Guest Presenter: Tim Borchers, Dean, Arts & Humanities
Agenda:
Committee introductions
MSU Moorhead Annual Planning & Reporting Calendar – Szymanski
MnSCU 2011 Action Plan – Szymanski
MSU Moorhead 2011 Action Plan – Szymanski
Academic department planning alignment – Borchers