University Planning and Budget Committee
Academic Year 2013-14

Membership:
President Szymanski (ex-officio, non-voting), Layne Anderson (MSUAASF), Anne Blackhurst, Jeff Bodwin (IFO), Ben Clapp (IFO), Deneen Gilmour (IFO), Jenenne Guffey, (AFSCME), Jean Hollaar (Chairperson, ex-officio, non-voting), Laura Huth, Bryan Kotta (MAPE), Greg Lemke (Finance & Administration Director), Jan Mahoney, Michelle Malott (Dean), Barb Matthees (IFO), Karen Mehnert-Meland, Doug Peters (Athletics representative), Dave Renecker (AFSCME), Kim Samson (Student Affairs Director), Yvette Underdue Murph, Stacy Voeller (University Assessment Committee), David Wahlberg, Deb White (IFO)

Faculty Representatives:
Fall Semester 2013
Juan Cabanela, Physics
CT Hanson, Mass Communications
Scott Seltveit, Construction Management & Operations Management

Student Representatives
Academic Year 2013-14:
Kevin Struxness, Student Senate President
Dylan Furst, Student
Jeffrey Compton, Student

Meeting Notes:

Thursday, May 8, 2014
Present: Anderson Blackhurst Bodwin Clapp Guffey Hollaar Huth Kotta Mahoney Matthees Mehnert-Meland Peters Renecker Samson Underdue Murph White
Absent: Compton Furst Gilmour Lemke Malott Struxness Szymanski Voeller Wahlberg

Agenda:
1. 2014 MN Legislative Session
   a. 2014-2015 Higher education omnibus supplemental budget bills
   b. 2014 Capital budget
      i. HEAPR side-by-side – Governor, House, & Senate
2. 2016-2017 MnSCU Biennial Budget Request
   a. Share ideas about proposals the MnSCU Board of Trustees should bring to the legislature in November 2014 as part of the System’s FY2016-FY2017 biennial budget request. Early this summer, MSU Moorhead will forward a one-page summary of the ideas that surface to the System Office. Consider the following questions as examples to generate thoughts:
      i. How might the legislature help us advance affordability?
      ii. How might the legislature help us advance student success?
3. MSU Moorhead integrated planning effort
   a. Discussion about how we can ensure alignment between the strategic plan, academic planning, financial planning, enrollment planning, facility planning, & fundraising efforts.

**Thursday, April 10, 2014**
**Present:** Bodwin Clapp Compton Gilmour Guffey Hollaar Huth Kotta Lemke Malott Matthees Peters Renecker Wahlberg White
**Absent:** Anderson Blackhurst Furst Mahoney Mehnert-Meland Samson Struxness Szymanski UnderdueMurph Voeller

**Agenda:**
1. MSUM FY 2014 General fund budget: 3rd quarter report
   a. posted on Sharepoint: [https://sp.mnstate.edu/sites/upbc](https://sp.mnstate.edu/sites/upbc)
2. 2014 MN Legislative Update
   a. 2014-2015 Higher education omnibus supplemental budget bills
   b. 2014 Capital Budget
3. MSUM FY 2015 Budget planning
   a. FYs 2015-2016 Budget planning – general fund
   b. FY 2015 Revenue projection – general fund
   c. FY 2015 Budget planning overview – general fund
   d. FY 2015 Student fees recommendation
   e. FY 2015 Differential Tuition requests

**Thursday, March 13, 2014**
**Present:** Anderson Blackhurst Bodwin Clapp Compton Guffey Hollaar Kotta Mahoney Malott Matthees Mehnert-Meland Peters Samson Struxness UnderdueMurph Voeller Wahlberg White
**Absent:** Furst Gilmour Huth Lemke Renecker Szymanski

**Agenda:**
1. State of Minnesota February 2014 economic forecast
2. 2014 MN Legislative session
   a. Governor’s supplemental budget recommendation
3. Enrollment Management update
   a. Spring 2014 30th day enrollment
   b. Fall 2014 undergraduate admissions strategy
4. University strategic planning update

**Thursday, February 13, 2014**
**Present:** Anderson Blackhurst Bodwin Clapp Gilmour Guffey Hollaar Kotta Lemke Mahoney Malott Matthees Mehnert-Meland Peters Samson Struxness UnderdueMurph Wahlberg White
**Absent:** Compton Furst Huth Renecker Szymanski Voeller

**Agenda:**
1. Committee introductions
2. State of Minnesota economic forecasts and updates
3. 2014 MN Legislative session
a. 2014-2015 MnSCU Supplemental Operating Budget Request
b. MnSCU HEAPR bonding request and Governor’s bonding proposal
4. FY 2013 MSU Moorhead Annual Financial Report Trends and Highlights
5. MSU Moorhead Annual Financial Report for the years ended June 30, 2013 and 2012 (document posted on Sharepoint: https://sp.mnstate.edu/sites/upbc)

Thursday, January 9, 2014
Meeting canceled
1. MSUM FY 2014 General fund budget: 2nd quarter report (document posted on Sharepoint: https://sp.mnstate.edu/sites/upbc)

Thursday, December 12, 2013
Present: Anderson Blackhurst Cabanela Compton Guffey Hanson Kotta Lemke Malott Matthees Mehnert-Meland Renecker UnderdueMurph Wahlberg White
Absent: Furst Hollaar Huth Mahoney Peters Samson Seltveit Struxness Szymanski Voeller
Agenda:
1. FYs 2015-2016 MSUM Deficit Reduction Plan
2. University strategic planning – next steps
   a. Sub-committee to review divisional goals and identify themes and opportunities for collaboration across the University; members include: Blackhurst, Compton, Kotta, Malott, Matthees, Underdue Murph, Wahlberg, and White

Thursday, November 14, 2013
Present: Anderson Blackhurst Cabanela Compton Guffey Hanson Hollaar Kotta Lemke Mahoney Malott Matthees Mehnert-Meland Peters Renecker Samson UnderdueMurph White
Absent: Furst Huth Seltveit Struxness Szymanski Voeller Wahlberg
Agenda:
1. FY 2013 General fund ending balance & unrestricted carryforward
2. FY 2014 General fund University reserve balance
3. Budget deficit reduction planning
   a. Early separation offer acceptances
   b. Department cost and enrollment metrics including Library & Athletics
   c. Plans for identifying further salary savings through personnel reductions

Thursday, October 10, 2013
Present: Anderson Cabanela Compton Furst Guffey Hanson Hollaar Huth Lemke Mahoney Malott Matthees Mehnert-Meland Peters Renecker Wahlberg White
Absent: Blackhurst Kotta Samson Seltveit Struxness Szymanski UnderdueMurph Voeller
Agenda:
1. Committee introductions
2. Deficit Reduction Advisory Group update
   a. DRAFT Deficit Reduction Timeline
b. Proposed program prioritization process
3. FY 2015 budget planning request process & timeline
4. MSUM FY 2014 Budget Planning
   a. 30th day enrollment report
   b. FY 2014 General fund budget: 1st quarter report
      • posted on Sharepoint: https://sp.mnstate.edu/sites/upbc

Thursday, September 12, 2013
Present: Anderson Blackhurst Cabanela Guffey Hanson Hollaar Kotta Lemke Mahoney Matthees Mehnert-Meland Peters Renecker Samson UnderdueMurph Wahlberg White
Absent: Compton Furst Huth Malott Seltveit Struxness Szymanski Voeller
Agenda:
1. Committee description and membership
2. Committee introductions
3. “Fulfilling Our Promise” Strategic Plan
   mnstate.edu/strategic-plan-academic-realignment
   a. Divisional strategic planning
4. Charting the Future of Minnesota State Colleges and Universities draft report
   http://www.mnscu.edu/strategicworkgroups/index.html
5. MSUM FY 2014 Budget Planning
   a. 10th day enrollment report
   b. FY 2014 General fund budget overview
6. MSUM FY 2015 Budget Planning
   a. FY 2015 General fund budget planning
   b. FY 2015 Budget planning calendar
7. System Office & MSUM cash reserves
8. Senate Higher Education and Workforce Development Committee Visit -
   Tuesday, September 24