FY 2007 University Planning and Budget Committee

Membership:
President Barden, David Crockett, Brittney Goodman, Doug Hamilton, Jean Hollaar (ex-officio), Bryan Kotta (MAPE), Nancy Kruse (AFSCME), Barb Matthees (IFO), Bette Midgarden, Dave Renecker (AFSCME), Cliff Schuette (MSUAASF), Larry Schwartz (IFO), Warren Wiese, Michael Redlinger (neighborhood representative)

IFO Representatives
through February 15, 2007 meeting
   Richard Pemble (IFO), Biosciences
   Allen Sheets (IFO), Art & Design

beginning February 22, 2007 meeting
   Rinita Dalan (IFO), Anthropology & Earth Science
   Scott Seltveit (IFO), Technology

Student Representatives
   Leigh Wilson-Mattson, Student Senate President
   Joe Rapp, Student Senate Vice President
   Jennifer Ohren, Student Senate Treasurer (proxy Justin Dornbusch)

University Planning & Budget Office Assistant
Spring Semester 2007
   Cheri Wolbeck
University Planning and Budget Committee
Meeting Notes
Academic Year 2006-2007

Thursday, May 10, 2007
Absent: Redlinger Renecker Schuette
Agenda:
Final committee discussion regarding FY 2008 work plan initiative funding
Seltveit moved to approve the committee’s recommendations for funding; Rapp seconded the motion
Committee members voted unanimously to approve funding the work plan initiatives as discussed

Thursday, April 26, 2007
Present: Barden Hamilton Hollaar Kotta Kruse Midgarden Ohren Redlinger Seltveit Wiese Wilson-Mattson Wolbeck
Absent: Crockett Dalan Goodman Matthees Rapp Renecker Schuette Schwartz
Agenda:
FY 2008 work plan initiative funding proposal – President Barden
Committee discussion
Committee members will individually indicate support for the proposals within the FY 2008 budget target of $617,500 in written format on or before Thursday, May 3; results will be compiled and distributed before the Thursday, May 10, 2007 meeting

Thursday, April 19, 2007
Present: Barden Dalan Goodman Hamilton Hollaar Kruse Matthees Ohren Rapp Schwartz Seltveit Wolbeck
Absent: Crockett Kotta Midgarden Redlinger Renecker Schuette Wiese Wilson-Mattson
Agenda:
FY 2008 budget plan, planning parameters, and assumptions:
   Hendrix Health Center & Dragon Wellness Center – Interim Director Lester
FY 2008 General Fund budget planning draft – Hollaar
MnSCU FY 2008 College/University Allocation Planning Estimate – Hollaar
FY 2008 General Fund budget planning scenarios – Hollaar

Thursday, April 12, 2007
Present: Barden Crockett Dalan Goodman Hollaar Kruse Matthees Midgarden Schuette Schwartz Wiese Wilson-Mattson Wolbeck
Absent: Hamilton Kotta Ohren Rapp Redlinger Renecker Seltveit
Agenda:
Office of the President proposed FY 2008 work plan initiative – Officer Hollaar
Administrative Affairs FY 2008 master work plan presentation – Vice President Crockett
Administrative Affairs proposed FY 2008 work plan initiatives
FY 2008 proposed work plan initiative decision summary – Hollaar
Grant writing funds progress report – Goodman

Thursday, April 5, 2007
Present: Barden Crockett Dalan Goodman Hamilton Kotta Kruse Midgarden Ohren Rapp Schuette Schwartz Seltveit Wiese Wilson-Mattson Wolbeck
Absent: Hollaar Matthees Redlinger Renecker
Guest:
   Kim Samson, MSUM Bookstore
Agenda:
FY 2008 budget plan, planning parameters, and assumptions:
   Bookstore – Kim Samson
FY 2007 General Fund budget: 3rd quarter report – Wolbeck

Thursday, March 29, 2007
Present: Barden Dalan Goodman Hamilton Hollaar Kruse Ohren Rapp Redlinger Schuette Seltveit Wolbeck
Absent: Crockett Kotta Matthees Midgarden Renecker Schwartz Wiese Wilson-Mattson
Guests:
   Patrick Hundley, University Development & Alumni Relations
Agenda:
University Development & Alumni Relations FY 2008 master work plan presentation – Executive Vice President Hundley
University Development & Alumni Relations proposed FY 2008 work plan initiatives
University Advancement FY 2007 master work plan mid-term progress update – Executive Director Hamilton
University Advancement FY 2008 master work plan presentation – Executive Director Hamilton
University Advancement proposed FY 2008 work plan initiatives

Thursday, March 22, 2007
Present: Barden Crockett Dalan Hamilton Hollaar Kotta Kruse Matthees Ohren Schwartz Seltveit Wiese Wilson-Mattson Wolbeck
Absent: Goodman Midgarden Rapp Redlinger Renecker Schuette
Guests:
   Jeff Goebel, Physical Plant
   Cindy Sogn, Physical Plant
   Judy Johnson, Preschool
Agenda:
FY 2008 budget plan, planning parameters, and assumptions:
   Preschool – Judy Johnson
   Parking – Jeff Goebel
MnSCU Board of Trustees March 2007 meeting update – President Barden

Thursday, March 8, 2007
Present: Barden Dalan Dornbusch (proxy for Ohren) Goodman Hamilton Hollaar Rapp Redlinger Schuette Schwartz Seltveit Wiese Wolbeck
Absent: Crockett Kotta Kruse Matthees Midgarden Ohren Renecker Wilson-Mattson
Guests:
   Beth Conner, Director, Housing & Residential Life
   Joel Haugrud, Accounting Officer, Housing & Residential Life
Agenda:
FY 2008 budget plan, planning parameters, and assumptions:
   Housing & Residential Life – Beth Conner

Thursday, February 22, 2007
Present: Barden Dalan Hamilton Hollaar Kruse Matthees Midgarden Ohren Rapp Redlinger Schuette Schwartz Seltveit Wiese Wilson-Mattson Wolbeck
Absent: Crockett Goodman Kotta Renecker
Guests:
   Gina Monson, Admission
   Abner Arauza, Multicultural Affairs Office
   Kim Gillette, International Programs
Agenda:
Introduced and welcomed new members Rinita Dalan (IFO) and Scott Seltveit (IFO); committee introductions
Student Affairs FY 2008 master work plan presentation – Vice President Wiese
Student Affairs proposed FY 2008 work plan initiatives

Thursday, February 15, 2007
Present: Barden Crockett Goodman Hollaar Kotta Kruse Matthees Pemble Schuette Sheets Wilson-Mattson Wolbeck
Absent: Hamilton Midgarden Ohren Rapp Redlinger Renecker Schwartz Wiese
Guest: Sylvia Barnier, Interim Athletic Director
Agenda:
Thanks to Richard Pemble and Allen Sheets for their service to the committee
Athletics proposed FY 2008 work plan initiatives – Interim Director Barnier
Athletics FY 2008 auxiliary budget plan, planning parameters, and assumptions – Interim Director Barnier
Strategic plan revision draft review – Hollaar

Thursday, February 8, 2007
Present: Goodman Hollaar Kotta Kruse Matthees Midgarden Pemble Rapp Redlinger Schuette Schwartz Wilson-Mattson Wolbeck
Absent: Barden Crockett Hamilton Ohren Renecker Sheets Wiese
Guests:
   Deb White, MSUM Self-Study Steering Committee
   Ron Jeppson, Dean, Social & Natural Sciences
   Kathleen Enz-Finken, Dean, Arts & Humanities
Agenda:
MSUM Reaccreditation presentation – White
Thursday, February 1, 2007
Present: Barden Crockett Goodman Hamilton Hollaar Kotta Kruse Matthees Ohren Rapp Schwartz Sheets Wilson-Mattson Wolbeck
Absent: Midgarden Pemble Redlinger Renecker Schuette Wiese
Guest Presenter: Karen Mehnert-Meland – MSUM Comstock Memorial Union
Agenda:
FY 2008 budget plan, planning parameters, and assumptions:
Comstock Memorial Union and Student Activities – Karen Mehnert-Meland
Demographic Change in West Central Minnesota (handout prepared by Tom Gillaspy, State Demographer, MN Dept of Administration, January 2006) – Barden

Thursday, January 25, 2007
Present: Barden Goodman Kruse Ohren Pemble Rapp Schuette Schwartz Sheets Wiese Wilson-Mattson Wolbeck
Absent: Crockett Hamilton Hollaar Kotta Matthees Midgarden Redlinger Renecker
Agenda:
University Division FY 2007 master work plan mid-term progress updates
Alumni Foundation – Executive Vice President Hundley
Student Affairs – Vice President Wiese

Thursday, January 11, 2007
Absent: Hamilton Kotta Ohren Redlinger Renecker
Guest: Sylvia Barnier, Interim Athletic Director
Agenda:
University Division FY 2007 master work plan mid-term progress updates
Athletics – Interim Director Barnier
Academic Affairs – Vice President Midgarden
Administrative Affairs – Vice President Crockett
FY 2007 General Fund budget – 2nd quarter report – Hollaar

Thursday, December 14, 2006
Present: Barden Goodman Hamilton Hollaar Kotta Kruse Matthees Midgarden Pemble Rapp Redlinger Schwartz Sheets
Absent: Crockett Ohren Renecker Schuette Wiese Wilson-Mattson
Guests: Mark Rice, University Comptroller
Shannyn Jacobsen, University Financial Reporting Officer
Agenda:
FY 2006 MSU Moorhead Financial Trends and Highlights – Rice/Jacobsen
Thursday, November 9, 2006
Present: Barden Goodman Kotta Kruse Matthees Midgarden Ohren Rapp Schuette Sheets Wiese Wilson-Mattson
Absent: Crockett Hamilton Hollaar Pemble Redlinger Renecker Schwartz
Agenda:
FY 2006 MSU Moorhead Financial Audit exit conference – Barden
Access & opportunity biennial budget request – Midgarden
University strategic plan revision work group update – Goodman/Kotta

Thursday, October 12, 2006
Present: Barden Goodman Hollaar Kotta Kruse Pemble Rapp Schwartz Wiese Wilson-Mattson Costley (proxy for Ohren)
Absent: Crockett Hamilton Matthees Midgarden Ohren Redlinger Renecker Schuette Sheets
Agenda:
ORIGINAL FY 2007 General Fund Budget – Hollaar
FY 2007 General Fund Revenue Allocation by division and expenditure type – Hollaar
FY 2007 General Fund budget – 1st quarter report – Hollaar
FY 2006 carryforward – Hollaar
Academic Year 2006-2007 master work plan and budget plan presentation schedule – Hollaar
Revenue/Auxiliary/Enterprise Funds Budget Planning Process/Categories – Hollaar
Biennial Targets & Resource Needs: MSU Moorhead – Barden
Target setting: Measures from the Action Plan 2006-2008 system totals and biennial resources to support achievement of targets – Barden

Thursday, September 14, 2006
Present: Barden Crockett Hamilton Hollaar Kotta Matthees Midgarden Ohren Pemble Schuette Schwartz Sheets Wiese Wilson-Mattson
Absent: Goodman Kruse Rapp Redlinger Renecker
Guest: Sylvia Barnier, Interim Athletic Director
Agenda:
University Division FY 2006 master work plan final reports
Office of the President
   University Advancement – Executive Director Hamilton
   Athletics – Interim Director Barnier
Academic Affairs – Vice President Midgarden
   Administrative Affairs – Vice President Crockett
   Student Affairs – Vice President Wiese

Thursday, August 31, 2006
Present: Barden Goodman Hamilton Hollaar Kotta Kruse Matthees Ohren Pemble Schwartz Sheets Wiese Wilson-Mattson
Absent: Crockett Midgarden Pemble Rapp Redlinger Renecker
**Agenda:**
Enrollment update – Hollaar
Master Work Plan presentation timeline – Hollaar
   - FY 2006 annual work plan final reports
   - FY 2007 annual work plan mid-term progress updates
   - FY 2008 Master Work Plan Presentations
FY 2008 work plan initiative project summary form DRAFT – Hollaar
MnSCU accountability measure targets for MSU Moorhead – Barden

**Wednesday, July 12, 2006**
**Present:** Barden Goodman Hamilton Hollaar Kotta Kruse Matthees Midgarden Schuette Schwartz Sheets Wiese Wilson-Mattson
**Absent:** Crockett Pemble Redlinger Renecker

**Agenda:**
Introduce and welcome Leigh Wilson-Mattson, Student Senate President
FY 2006 MSUM Budget report – 4th quarter - Hollaar
FY 2005 Carryforward report – Hollaar
MnSCU Strategic Plan – Designing the Future - Barden
MnSCU Action Plan and Proposed Timeline 2006-2010 – Barden