

bossy BEATS

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Refocus... Re-energize... Retreat!

The staff in the Registrar's Office held a retreat at Bluestem in March. The retreat provided time to get away from the daily hustle and bustle of work and allowed time to work on teambuilding and collaboration within the office. The staff shared successes, set goals, and participated in appreciation and other teambuilding activities. Becky Boyle Jones facilitated the Strengthsfinders test and discussion. We learned that we are a very empathetic bunch, which helps us serve our students well! Well, almost all of us. The Registrar is still just trying to take over the world.



Here is what we learned about our staff:

1. Heather is full of hot air.
2. Sarah has seen the inside of a jail cell.
3. Joanne is a talented drawer.
4. Shawn is a heavy sleeper.
5. Gail is a fast eater.
6. Jolene could be a professional caroler.
7. Jim has some excellent connections.
8. Don't let Ivy see you get out of line.
9. Jill is the only responsible one.
10. Cathy wants to retire.

Academic Bulletin/ Catalog Updates

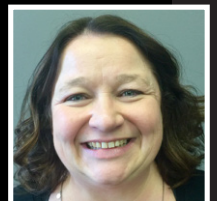
The Registrar's Office is currently working on updates to the 2019-2020 Academic Bulletin. The email request has been sent out to all department chairs and deans in April. Updates are due by the end of the semester in order to get the bulletin edited and published over the summer.

The bulletin information is what feeds onto the university website in regards to degree requirements. Please remember it is a static document and is only updated once per year. If you have a change to a program, it will not be reflected on the website until the bulletin is updated in the summer.

FEATURED BOSSY MEME

I WAS GONNA TAKE
OVER THE WORLD
THIS MORNING BUT I
OVERSLEPT.

POSTPONED.
AGAIN.





Please raise your hand if you have ever felt personally victimized by the Office 365 Email Upgrade



Official University Transcript Fee Increase

In order to continue providing the high quality service to both our students and alumni, the fee to request an official university transcript will increase to \$10 per transcript effective July 1, 2019. This is a change from the current fee of \$7.25 per destination.

Transcript requests will remain through our online transcript ordering services, the National Student Clearinghouse. The website address is www.getmytranscript.com.

For expedited service through Federal Express, additional fees will apply.

Get Those Grades In

The window for posting final grades on the web for the current **spring 2019** term opens **Wednesday, May 8** and will remain open until **4:30 PM on Friday, May 17**. Grades affect financial aid, academic and financial appeals, probations and suspensions, and clearing students for graduation, so please note the importance of the **May 17 deadline**.

2019 AACRAO Annual Meeting Presentation...Stars are Born

Heather and Sarah attended the 2019 Annual AACRAO Conference in Los Angeles California the first week of April. AACRAO is the American Association of Collegiate Registrars and Admissions Officers, an organization which serves and advances higher education by providing leadership in academic and enrollment services.

Over 2,000 higher education professionals in attendance had the opportunity to participate in over 200 sessions, roundtables, poster sessions, and workshops. The meeting provides an open forum for learning and sharing experiences. Featured speakers at this year's conference included Byron Pitts, Emmy winner and co-anchor of ABC's Nightline, and George Takei, social justice activist and actor (you might know him from a little show called Star Trek).

The highlight of the conference was getting to deliver a presentation on The Bossy Beats, and how we use our newsletter to deliver important information to faculty and staff at our university. The presentation was a smashing success, and it was only fitting that in Hollywood we were referred to as the Tina Fey and Amy Poehler of AACRAO.



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MOORHEAD

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