

Connect Windows Computers to MSUM Network from Home

Connection to the MSUM network is required for connection to services like the share drives, bringing new documents into Image Now/Perceptive Content, and others.

Option #1 Cisco Anyconnect VPN (Not Preferred method): This software is loaded in all MSUM Laptops to connect those computers to the MSUM network. **This is NOT the preferred method to connect the computers to the MSUM network due to minimal licensing on the VPN software.**

Option #2 Direct Access (Preferred method): Direct Access is configured behind the scenes on the laptop computer to automatically connect the Windows laptops when they detect that they are connected to a non-MSUM network. All departments in Owens have their laptops already configured for this. All other departments need to email support@mnstate.edu requesting access to Direct Access including their asset tag number of the computer. Computers configured for direct access need to be running on the MSUM network or on the VPN when off campus for 4 hours to enable direct access. After that 4-hour period, the computer needs to restart to finish the configuration.

Image Now/Perceptive Content from Home

*Please Note when working with confidential information you MUST use a MSUM Laptop or PC. Depending on what you need to do in the applications dictates how you should connect.

1. Access workflow Q's and move documents through the process.
 - a. Use Remote.mnstate.edu
 - i. Launch Perceptive Content
2. Link documents already in a workflow Q.
 - a. Use Remote.mnstate.edu
 - i. Launch both Perceptive Content & Uniface from Remote
3. Bring in new document into Perceptive Content using the ImageNow Printer
 - a. Launch Cisco Anyconnect VPN
 - i. Run Perceptive Content & Uniface off your local desktop

VPN access is limited, and should only be used as needed. Please be mindful of your colleagues – **sign out when not in use**, and only sign in when you need it.

Uniface from Home

These instructions will connect your laptop computer to Uniface while away from campus.

1. Use a web browser and connect to <https://remote.mnstate.edu>
2. Login using your StarID and StarID password.
3. Launch the Uniface Icon by clicking on the icon.

Note: if you don't see the Uniface icon please contact support@mnstate.edu requesting access.

For More Information

Please contact the IT Help Desk at support@mnstate.edu or 218.477.2603 if you have questions about this material.