

Description of Tasks and Responsibilities During Practicum

Overview: The MSU Moorhead School Psychology graduate program has 3 practica across 3 different semesters, typically Fall and Spring of Year 1 and Spring of Year 2. Each practicum is a minimum of 100 hour but more than the minimum is encouraged. This typically works out to 1-2 days per week. Assignments and responsibilities vary across semesters based on the student level of training; starting with observations, file reviews, academic testing (WJ, CBM), interviews, and academic or behavior interventions and consultation and increasing to cognitive assessments, group counseling, etc. We expect a variety of ages/populations and ideally also a variety of supervisors across the 3 practicum.

For online remote prospective students looking for admission to our graduate program, we have asked our students to show us they have made a solid connection with a district who would be willing to have a School Psychology practicum student for at least the first practicum by submitting a

REMOTE (Online) APPLICANT - AGENCY PRACTICUM AGREEMENT FORM with their application. Ideally this would be a “win-win” situation for the student and District or Cooperative and it could potentially continue for additional practica, or even into an internship, but the first step is a successful first practicum.

To give agencies more information about what would be expected for Practicum 1, and the other Practica as well, this document has a Table with a description of each practica. Keep in mind however, that the responsibilities and assignments for each practica also may vary with the background and experience of the graduate student and any changes in our requirements and faculty supervisors.

Note: All students are required to do a Background Check as part of being in our program. It is up to the School/District to inform the student and take care of any additional requirements for being in school buildings and working with children. Also our students are expected to keep a practicum log and dress and conduct themselves in a professional and ethical manner. Students receive information from the program about professional ethics and being a Mandated Reporter. All practicum include a written self evaluation, Field Supervisor evaluation, and a brief evaluation meeting (online or in person) with the student, the Field Supervisor, and the University Supervisor.

Term (under typical 3 year plan)	Student Expectations, Assignments and Responsibilities	Practicum Site/Supervisor Expectations and Responsibilities
PSY 641 Fall Year 1	<ul style="list-style-type: none"> • A minimum of 100 hours of practicum, spread across the 16 week semester (typically 1-2 days per week, schedule determined by field supervisor and student) • Assignments on practicum correspond with PSY 621 course and include observations; file reviews; involvement in academic or behavioral interventions; FBA interviews (1); progress monitoring; a case study; and being able to attend and participate in teams, meetings, and any PD at the site as appropriate. Students are also required to attend at least one meeting where parents are included (e.g., IEP meeting, P-T conference) 	<p>For PSY 641 the supervisor can be either a School Psychologist OR a teacher.</p> <p>If the supervisor is a teacher it is expected the practicum student has some contact with the school psychologist in the building (e.g., attends meetings and is able to work on a case with the school psychologist) but the primary placement and supervisor can be a teacher/classroom, typically a special education teacher.</p> <p>Field Supervisor responsibilities:</p>

	<p>Other:</p> <ul style="list-style-type: none"> • Students in PSY 641 can do other related tasks such as gather and score rating scale data or interview students, teachers or parents. They also can do standardized academic testing (e.g., WJ Ach) if they have “checked out” on those through the program – typically in PSY 620 which precedes this practicum. They typically cannot yet administer cognitive assessments. • Students are encouraged to learn about and observe the variety of settings and programming available in their practicum site 	<ul style="list-style-type: none"> • Inform student of any School or District requirements in addition to Background Check (and facilitate if needed) • Orient and Introduce the student to the building or district routines, people, and teams, etc. • Work with the student to determine a schedule and means of communication • Facilitate completion of assignments and a positive learning environment for the practicum student • Be available for student questions and guidance and know what the student is doing when the student is in the building. • Communicate with the MSUM University Supervisor and complete an end of semester written evaluation and brief evaluation meeting (online or in person) with the student and University Supervisor.
<p>PSY 642 Spring Year 1</p>	<ul style="list-style-type: none"> • A minimum of 100 hours of practicum, spread across the 16 week semester (typically 1-2 days per week, schedule determined by field supervisor and student) • Assignments on practicum correspond with PSY 622 course • Students have background in achievement testing (esp. WJ-IV Ach, AIMSweb, CBM) systematic observation, interviewing, rating scales and functional assessment interviews, and will be learning individual intelligence testing (WISC-V, KABC-II NU) this semester. They may observe activities like threat assessment and counseling, but since they have not received training in these areas, please do not ask your student to engage in these activities. • When students have demonstrated competence with the cognitive tests (approximately March), they may give them under supervision in the schools. • Students should observe the supervisor in various activities and be observed by the supervisor in a testing situation, interviewing/interacting with teachers, students, parents, and in staffings. • Each student must do 2 comprehensive evaluations including information such as progress monitoring data, achievement data, cognitive assessment, systematic classroom observations, etc These cases may be re-evals or initial evals and may be done in conjunction with other personnel. • Students need to do extensive file reviews of 3 students who are already identified and who have been receiving services for several years. One student should be LD/SLD, one DCD/ID and one ED/EBD. • Each practicum student must be involved in at least one intervention with a student or students (general 	<p>For 642 the supervisor <u>must</u> be a licensed School Psychologist, preferably with several years of experience.</p> <p>Field Supervisor responsibilities:</p> <ul style="list-style-type: none"> • Supervisors should spend at least 30 minutes per week with the student. • Inform student of any School or District requirements in addition to Background Check (and facilitate if needed) • Orient and Introduce the student to the building or district routines, people, and teams, etc. • Work with the student to determine a schedule and means of communication • Facilitate completion of assignments and a positive learning environment for the practicum student • Be available for student questions and guidance and know what the student is doing when the student is in the building. • Communicate with the MSUM University Supervisor and complete an end of semester written evaluation and brief evaluation meeting (online or in person) with the student and University Supervisor.

	<p>ed or special ed). Interventions may be academic or behavioral. It can be individual, small group or class-wide.</p> <ul style="list-style-type: none"> • Students will interview supervisors about their role and function in the schools. Students should also take advantage of opportunities to observe students in various types of settings. • Students should <u>attend team meetings</u> whenever possible, even if that means the student may need to be there on a different day than their usual practicum day. 	
<p>Psy 744 Spring Year 2</p>	<ul style="list-style-type: none"> • A minimum of 100 hours of practicum, spread across the 16 week semester (typically 1-2 days per week, schedule determined by field supervisor and student) • Assignments on practicum correspond with PSY 724 course and include co-facilitating a small counseling group; completing a case study for one student with social, emotional, or behavioral needs; assisting the school team in a multicultural evaluation and for a child with autism (if possible); learning about the site's social emotional learning plan for students and their crisis intervention plan. • Students are encouraged to learn about and observe the variety of settings and programming available in their practicum site. • Other: Second year practicum students are able to administer academic and cognitive ability assessments, as well as behavior ratings scales, screenings, interviews, provide assessment results at meetings and write reports under the supervision of a school psychologist. 	<p>For PSY 744 the supervisor can be either a School Psychologist OR a social worker/counselor or special education teacher. If the supervisor not a school psychologist, it is expected the practicum student has some contact with the school psychologist in the building (e.g., attends meetings and is able to work on a case with the school psychologist) but the primary placement and supervisor can be a social worker/counselor, or a special education teacher.</p> <p>Field Supervisor Responsibilities:</p> <ul style="list-style-type: none"> • Inform student of any School or District requirements in addition to Background Check (and facilitate if needed) • Orient and Introduce the student to the building or district routines, people, and teams, etc. • Work with the student to determine a schedule and means of communication • Facilitate completion of assignments and a positive learning environment for the practicum student • Be available for student questions and guidance and know what the student is doing when the student is in the building. • Communicate with the MSUM University Supervisor and complete an end of semester written evaluation and brief evaluation meeting (online or in person) with the student and University Supervisor.

NOTE: Following these 3 Practica, the School Psychology graduate student must successfully complete a 1200 hour Internship along with completing all other program requirements.