Minnesota State University Moorhead

English Department Scholarship

Faculty Recommendation Form

To the Evaluator (English Department Faculty Member): You have been asked to complete an evaluation of the individual below who is applying for a MSUM English Department Scholarship. For the sake of uniformity, please use only this form to critically evaluate this applicant. ***Please be honest in your evaluation and include comments to clarify your ratings, which are delineated by percentages that require you to compare the applicant to ALL students in your teaching career*.** The committee will not read recommendation letters. Please write or print legibly and submit this completed form to the student for attachment with their application.

Applicant’s Name: Student ID:

**1. How long have you known the applicant?** ☐ Less than 1 year ☐ More than 1 year

**2. How well do you know the applicant?** ☐ Casually ☐ Fairly well ☐ Very well

**3. In what capacity do you know the applicant (mark all the apply)?**

☐ as the applicant’s instructor in one or more classes

☐ as the applicant’s academic adviser

☐Other (specify)

Please evaluate the applicant relative to other students you have known in the same capacity in recent years. Please use the comment section for any explanations.

**4. Intellectual Curiosity:**

☐ Top 5% ☐ Top 10% ☐ Top 20% ☐ Other ☐ Not Observed

Comments:

**5. Communications Skills:**

☐ Top 5% ☐ Top 10% ☐ Top 20% ☐ Other ☐ Not Observed

Comments:

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**6. Academic Performance:**

☐ Top 5% ☐ Top 10% ☐ Top 20% ☐ Other ☐ Not Observed

Comments:

**7. Demonstration of Critical Thinking:**

☐ Top 5% ☐ Top 10% ☐ Top 20% ☐ Other ☐ Not Observed

Comments:

Any additional comments?

Evaluator’s Name:

Evaluator’s Signature:

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

All Scholarship applications are due by **February 1.**

**Note to Evaluator:** Your statements on this recommendation form are available to the student under FERPA regulations. The student may view this recommendation upon written request to any member of the English Department Scholarship Committee.