

Spirit Lake Tribal Scholarship Check List

First Time Applicant: Name _____
You must provide the following documents. Please attach the following to this check list and include with your application.

- _____ Tribal Enrollment
- _____ High School Diploma or GED
- _____ Letter of Acceptance
- _____ College Transcript
- _____ Class schedule signed by advisor
- _____ Copy of Degree Program

Continued Applicant: Name _____
You must provide the following documents. Please attach the following to this check list.

- _____ Official College Transcript
- _____ Class schedule signed by advisor
- _____ Letter of Acceptance (If you change college's and/or degree program another one is needed)
- _____ Copy of Degree Program (If changed)

For office use only:

- _____ Cumulative GPA
- _____ Completion of Credits for Semester
- _____ Probation _____ Suspension
- _____ Degree Program Maximum Allowed Credits
- _____ Total Credits Completed to Date

Spirit Lake Tribal Education
Scholarship Program Application
PO Box 359, Fort Totten, ND 58335

The following application should be completed to the best of your knowledge and ability. The information you provide will be used to determine your qualification for the scholarship. Please review the attached guidelines before you apply so you understand the basis of the scholarship and the required status and documentation.

Name: _____

Mailing Address: _____
Address City State Zip

Phone Numbers: _____
Home Work Cell

Email Address: _____

Enrollment number: _____

Name of High School or GED Site: _____

High School or GED Graduation Date: _____

Are you currently enrolled with the Spirit Lake Tribal Education Program? _____

If yes, how long have you received services from the Program? _____

Name of College enrolled in: _____

Full Time: _____ or Part Time: _____ Total Credits Enrolled: _____
(Full time is 12 credits or more and Part time at least 6 to be considered for this scholarship)

Year in College: _____
1st 2nd 3rd 4th Beyond 4th year please specify

Degree Type and Field of Study: _____
(AA, AS, BS, BA, MA, PHD, Etc.) Ex: AA in Liberal Arts or BA in Business Administration

Are you seeking a second degree? _____

If yes, please explain why? _____

Expected Graduation Date: _____

Cumulative G.P.A.: _____
(Must be at least a 2.5 to apply)

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If I am awarded a Tribal Scholarship, I agree to abide by all the rules and regulations set forth in the scholarship guidelines.

Signature of Applicant

Date

Please forward all applications to Spirit Lake Education Office no later than:

Fall Semester: November 1st

Spring Semester: March 1st

Mail to: Spirit Lake Education Office

Attn: Susie Fox

PO Box 359

Fort Totten, ND 58335

Fax #: 701/766-4126

If you should have any questions you may contact Susie at 701/766-1738 or susie@spiritlakenation.com.

All applicants will be reviewed and selected based on the Spirit Lake Tribal Scholarship Program Guidelines. The Spirit Lake Education Board Members will meet for final approval.

Spirit Lake Tribal Scholarship Program Guidelines

- Applications must meet the following due date's: Fall Semester - November 1st
Spring Semester - March 1st
- Applicant must be enrolled member of the Spirit Lake Tribe. Proof must be provided.
- Applicant must complete the full application with required support once per year (usually in fall). Then provide the required documents to prove eligibility for the other semester. (See Spirit Lake Tribal Scholarship Check List)
- Applicant must have graduated from high school or earned GED. Proof must be provided.
- A college GPA must be established. The only exception will be first time college student's, they will not have one established.
- Only those applicants with a cumulative GPA of 2.5 or higher will be accepted. A college transcript must be provided after each semester to determine eligibility. **GRADE REPORTS WILL NOT BE ACCEPTED!**
- Those students who are first time college students will be allowed to apply and must provide all supporting documentation, with the exception of a college transcript to verify a GPA.
- To be considered full-time the applicant must be taking 12 credits or more. The student must complete a total of 12 credits to remain in this status.
- To be considered part-time the applicant must be taking at least 6 credits. The student must complete a total of 6 credits to remain in this status.
- Probation: You will be notified by letter if you are placed on probation. You are placed on probation when you do not complete the required credits you signed up for, which is at least 12 if you are full-time and 6 if your part-time. You will need to successfully complete the required credit criteria the following semester to be taken off probation. You must still meet the GPA requirements.
- Suspension: You will be notified by certified letter when suspended. You are suspended when you fail to complete the required credits you signed up for in two consecutive terms. Reinstatement will require the student to successfully complete the required credit criteria for one term. You must still meet the GPA requirements. Hence, when you are suspended you are not eligible to apply for the scholarship until you have completed a term on your own and prove you meet the criteria once again.

Spirit Lake Tribal Scholarship Program Guidelines

- Applicant must be degree seeking and a letter of acceptance must be provided. If the applicant changes schools or degree programs they must provide a letter of acceptance reflecting that change.
- Applicant must provide a copy of the degree program. The total required credits for this degree must be included.
- The applicant will only be eligible for funding up to 150% of the degree program at each level of degree.
For example: (1) AA Liberal Arts Degree: If it requires 60 credits to graduate $\times 150\% = 90$ credits (will be funded). This will be the maximum allowed for that level of degree.
(2) BS Business Administration: If it requires 120 credits to graduate $\times 150\% = 180$ credits (will be funded). This will be the maximum allowed for that level of degree.
- Applicant must provide a class schedule signed by their advisor as proof they are enrolled in those classes for the upcoming semester.
- Applicant shall provide proof in writing from the college administration or advisor confirming the student is active in college.
- It is the responsibility of the applicant to keep their personal information updated. You can do this via email or mail.
- Scholarship Awards will be as follows for full time students:
 - First Time Student – No GPA - TBD based on available funding
 - Cumulative GPA of 2.5 – 2.99 - TBD based on available funding
 - Cumulative GPA of 3.0 – 4.0 - TBD based on available funding
- If you are a qualified part-time student you will receive half the amount of the full-time student.
- Appeal process: Students who wish to appeal the denial of funding must:
 - 1) Submit in writing an explanation of the reasons for the appeal. The student must attach letters of support from college personnel, medical doctor statements, some documentation in cases of death of a family member that places the student in a hardship status.
 - 2) The Spirit Lake Education Board will meet to hear and review all documentation related to the appeal. The student may be present at this meeting. Any expenses associated with the student being present will be those of the student.

Spirit Lake Tribal Scholarship Program Guidelines

- 3) The Spirit Lake Education Board will make a decision based on the submitted documentation and any other information the student wishes to orally provide.
- 4) The Spirit Lake Education Office will notify the student in writing by certified mail within five working days.
- 5) The decision of the Spirit Lake Education Board will be final.