

Honors Encounter Credit Approval Form

This form is to be used to request that a learning experience such as those listed below be approved to count as an Honors Encounter.

The form should be submitted before you proceed with your learning experience. If this is not possible, please submit it immediately after completing your experience, but certainly before final-exam week of the semester when you carry out your learning experience.

Step 1. Complete this form and attach a brief (200-400 word) description of the completed learning experience.

Step 2. If you participated in a creative activity or research, please ask an advisor, mentor, or supervisor to vouch below that this activity goes beyond your major requirements, that you worked independently on the project or if not, that you played a significant role in the process, and that the main audience was external to the university.

If you participated in learning abroad, please attach proof of your participation.

If you participated in learning a foreign language, please attach a copy of your transcripts and proof that this is not your major.

Step 3. Submit this form to the Director of the Honors Program

Student Information	
Name (First, middle initial, last)	Dragon ID
MSUM e-mail address:	Phone Number
Major(s)	Current year (freshman, sophomore, junior, senior)

Encounter Information	
Type of experience to be credited towards Encounter <input type="radio"/> Research <input type="radio"/> Creative activity	<input type="radio"/> Foreign Language <input type="radio"/> Learning abroad
Is there a course associated with this encounter? ___ Yes ___ No	
Course (SPAN 101) _____	

Supervisor or mentor approval	
Name _____	
Title _____	Department _____
Phone _____	e-mail address _____
<p>I attest that the creative or research activity carried out by _____ goes beyond the major requirements, that the student worked independently on the project or played a significant role in the process, and that the main audience was external to the university (for example, a professional conference, an outside gallery, an external refereed journal)</p>	
<p>Signature _____ Date _____</p>	

Honors Program Committee Action
<p>Approve <input type="checkbox"/> Yes <input type="checkbox"/> NO</p> <p>Date _____</p> <p>If Approved, the Course Exception form was sent to Records Office on</p> <p>Date _____</p>