

Xi Kappa Chapter-At-Large
Sigma Theta Tau International

Professional Development Grant

The purpose of the Professional Development Grant is to provide recognition and financial support for professional nursing education, research, publication or presentation.

Section I

Name _____ Telephone _____

Home Address _____

Email Address _____

Section II General Criteria for Eligibility

1. Current membership in Sigma Theta Tau. Current licensure as a Registered Nurse with a baccalaureate degree.
2. An application requesting financial support for research, publication, or presentation implies that the recipient agrees to provide a presentation of the project at a future Xi-Kappa meeting.

Section III Policies of Professional Development Grant Program

1. Purpose-The purpose of the Professional Development Grant Program is to encourage qualified nurses to contribute to the advancement of nursing.
2. Funding-Each year the Executive Committee of Xi-Kappa Chapter will allocate funds for the support of research, publication, presentation, and education. The Awards and Scholarships Committee will review all applications and make recommendations to the Executive Committee for final action. Each grant allocation will be determined by the amount of funds available during the grant period. The committee reserves the right to allocate these monies for education, research, publication, or presentation.
3. Criteria for Awarding Grants-Applicants for the grant are required to have submitted a completed application packet and be ready to start (or have started) their project. Preference will be given to applicants who have not had prior Xi-Kappa Chapter funding, other factors being equal.
4. Allocation of Funding-Allocation will be based on the quality of the proposed project. The following criteria are considered: significance of the topic for nursing, clarity of the project objectives, adequacy and relevance of the literature review, overall scientific merit, logic of presentation, and appropriateness of budgetary requests.

Section IV Application Guidelines

1. Submit a current curriculum vitae/resume.
2. Provide a narrative (limit two pages) describing your project. The narrative should include how the project will impact professional nursing practice and the time line for completion. If appropriate, include the abstract/summary of your project.
3. Submit an itemized budget of how these monies will be used. In addition, identify any other sources of funding available to you for this project.
4. Provide two letters of support for your project. Request to have the letters returned to you.
5. This packet must be received on or before July 1st of each year. Send the completed packet to:
Xi Kappa Chapter- At-large
Barbara J. Matthees
10 South 36 Avenue Circle
Moorhead, MN 56560
matthees@mnstate.edu
7. The recipient will be notified by August 31st and recognized at the annual meeting.