

***Xi Kappa Chapter-At-Large  
Sigma Theta Tau International***

**Nomination Process for Excellence Awards**

There are four Excellence Awards. Two of those awards will be awarded each spring on alternate years. Awards available on odd years (i.e.2005, 2007) include Excellence in Clinical Nursing Practice and Excellence in Nursing Education. Awards available on even years (i.e.2006, 2008) include Excellence in Nursing Research and Excellence in Nursing Leadership. To nominate someone for an award, please complete the following steps. Remember that the committee's decision is based only on the information provided.

1. Complete the attached nomination form.
2. Provide a narrative describing how the person you have nominated has demonstrated the general award for excellence criteria and the selected award (research, leadership, education, and practice) criteria. Please include specific examples. See attached criteria.
3. Provide two letters of recommendation from persons who are familiar with the nominee's achievements. Request to have the letters returned to you.
4. Request a current curriculum vitae/resume and address from the nominee.
5. (For the Research Award) Request works with evidence of research activities (published or non-published) or scholarly publication related to research and/or nursing theory from the nominee.
6. Send the completed packet to: Xi Kappa Chapter-At-Large  
Barbara J. Matthees  
10 South 36 Avenue Circle  
Moorhead, MN 56560  
matthees@mnstate.edu
7. This packet must be postmarked or received by **July 1<sup>st</sup>**.
8. Award applicants must be notified of status prior to presentation.
9. The recipient will be honored at the Spring Induction Ceremony.
10. Nominees must be members of Sigma Theta Tau and be currently licensed for practice as a Registered Nurse.

## *Award for Excellence Criteria*

### **General**

1. Promotes the image of professional nursing.
2. Demonstrates a research-based practice.
3. Participates in community affairs, legislation, or organizations that affect nursing practice.
4. Inspires others through service as a mentor/preceptor.
5. Refer to the specific award for additional criteria.

### **Award for Excellence in Nursing Research (even years)**

1. Demonstrates current research activities.
2. Promotes the development, dissemination and utilization of nursing knowledge.
3. Participates in research activities of interest to the health care profession and the public.

### **Award for Excellence in Nursing Leadership (even years)**

1. Creates an environment that enhances the image of nursing.
2. Evidence of leadership with influence at the local, state, national, or international level.
3. Demonstrates superior professional leadership in any of the following areas of nursing: education, service, administration, research, practice, consultation, and/or in nontraditional nursing roles.

### **Award for Excellence in Nursing Education (odd years)**

1. Holds a position in which the primary function is education/teaching; to nurses or other health care providers.
2. Demonstrates excellence in teaching or promoting education.

### **Award for Excellence in Clinical Nursing Practice (odd years)**

1. Demonstrates clinical expertise in an area of nursing practice.
2. Serves as a client advocate.

## Award Nomination Form

I nominate \_\_\_\_\_ (name of nominee)

for the \_\_\_\_\_ Excellence in Nursing Leadership (2005) \_\_\_\_\_ Excellence in Nursing Education (2006)

\_\_\_\_\_ Excellence in Nursing Research (2005) \_\_\_\_\_ Excellence in Clinical Nursing Practice (2006)

As indicated in my statement, it is my belief that this individual meets the criteria set for this award.

Nominated by \_\_\_\_\_

Address of nominator \_\_\_\_\_

Telephone of nominator \_\_\_\_\_

Address of nominee \_\_\_\_\_

Telephone of nominee \_\_\_\_\_

I agree to have my name placed in nomination for this award and have met the criteria.

\_\_\_\_\_ (signature of nominee)

\_\_\_\_\_ (date)