

Sigma Theta Tau International
Xi Kappa Chapter-at-Large
Board Meeting – May 4, 2004
Sudro Hall – NDSU

Members Present: Marjorie, Jane G., Jane B., Julene, Diana, Mari, Ronda

Guest: Jami Thompson

- I. Welcome Jami Thompson
- II. Approval of agenda
- III. Approval of April 6, 2004 minutes
- IV. Fee of \$75 to order charter rosters for NDSU, Concordia and Jamestown (MSUM already has one) – this does not include the price of framing. Approval by board to go ahead and order.
- V. Newsletter items for Helen Harris
 - Research day update - Alzheimer's walk
 - Announcement of Jami Thompson as NDSU VP
 - Chapter celebration - Master's program grads
 - Recent inductees - Announce fall induction
 - Involvement opportunities
- VI. Chapter Anniversary Celebration
 - update from planning committee
 - Question raised and discussed whether to combine with fall induction ceremony – board agreed that it would work and be to a financial advantage. Should be planned as follows:

Social hour/breakouts	5:30-6:15
Dinner	6:15-7:00
Induction	7:00-7:45
Speaker	7:45-8:30
 - Will draft a budget
 - Jami T. will join planning committee
- VI. Chapter Visioning & Governance
 - Strengths of organization: support/commitment of parent organization, financial stability, geographical proximity, attendance/participation/commitment, progressive thought of board, MSN program @ TCU, diversity of membership, website, programming, e-mail communication, effective board, transcends TCU
 - Weaknesses: Geographical dispersion, attendance (at times), minimal involvement of membership, cost of membership

- Opportunities: expansion and increased involvement, scholarships/incentives/benefits, networking, CEU's – clinical topics, increase community leaders, male members, guest recruitment, Jamestown location for events/board meetings, teleconference board meetings, Key chapter award, nominate "You Belong Here", recruitment at schools of nursing, recruitment brochure
- Threats: burn-out of leadership, meetings too frequent, failure to accommodate schedules, multiple organizations/competition, competing responsibilities

VII. Spring Research Day Debriefing (Polly)

- 53 in attendance
- 4 MSN students
- People's Choice award to Marsha Ramstad
- Joan Huso won the outstanding student poster presentation which was chosen by a group of Xi kappa members and she received \$50 from the chapter
- ? to have the speaker at the end of the conference next time
- should build it into the class curriculum for the undergrad students
- \$50 gift certificate will go to Mary Wakefield as an honorarium
- abstracts to go on website with a picture of the posters/presentations
- ? waving fee for presenters next time
- ? having a checklist of things to do next time
- consider moving up to March or early April
- have programs made next time

VIII. Finance Chair Report (Diana): Made \$322 at the research conference and spent \$374.28 – currently \$6985.59 in account after bills paid

*Next Meeting July 13, 2004 @ Sudro Hall - NDSU