

Reference Report for (please print) _____

Date Due _____

Person writing letter (please print) _____

**Please be advised that under the Minnesota Government Data Practices Act,
all references are available to the applicant upon request.**

To writers of letters of recommendation:

Please comment in detail regarding the applicant's potential for graduate study and the basis for your judgment. We are particularly interested in your assessment of the student's ability, potential, and/or experience as a creative writer; student's ability to speak and write English clearly; student's maturity; student's background in literature; and student's promise for a successful graduate career.

Do not include information that might indicate the individual's race, color, national origin, citizenship status, religion, creed, age, disability, gender (unless by the individual's name it is obvious), sexual orientation, marital status, or status with regard to public assistance. In compliance with Section 504 of the Rehabilitation Act of 1973, we discourage you from referring directly or indirectly to an applicant's handicap.

Please use the reverse side of this sheet for your comments or attach a separate letter.

Out of approximately _____ persons I have taught/advised at this educational level during the past _____ years, I would rank this applicant in the upper _____ percent on the basis of potential to achieve a graduate degree.

Signature _____ Date _____

Title/Position _____

Institution/Organization _____

Return completed form and letter of reference to:

Graduate Studies Office, Minnesota State University Moorhead, 1104 7th Ave. S., Moorhead, MN 56563.