

**INTERNATIONAL  
STUDENT  
GRADUATE  
APPLICATION  
PACKET**

**IT'S A GREAT DAY TO BE A DRAGON!**

# International Application for Admission to Graduate Study



**Student Data:** Specific data items requested on this form are needed to process your application, to maintain your permanent academic record, and/or to comply with requirements for periodic summary reports by State, Federal, or accrediting agencies. Information from your individual record may be released to individuals or agencies, other than college officials, only with your permission or with specific legal authorization. Failure to provide requested data may result in a delay of admission or record processing until such time as needed information is supplied.

## PERSONAL INFORMATION

Name: \_\_\_\_\_  
Last First Middle

Indicate other names used on official records if different than above: \_\_\_\_\_

Sex:  Male or  Female Date of birth: \_\_\_\_\_  
(Required) (mm/dd/yy)

### Permanent Foreign Address (required)

### Mailing address where you want the I-20 Sent

\_\_\_\_\_  
(Street and Number)

\_\_\_\_\_  
(Street and Number)

\_\_\_\_\_  
(City) (Province/State)

\_\_\_\_\_  
(City) (Province/State)

\_\_\_\_\_  
(Country) (Country's Postal Code)

\_\_\_\_\_  
(Country) (Country's Postal Code)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Telephone Number)

(E-mail Address) \_\_\_\_\_  
(Please print clearly)

## APPLICATION INFORMATION

Have you ever applied to or attended MSU Moorhead before (on or off campus)?  Yes  No

If so, when: \_\_\_\_\_ Dragon ID Number: \_\_\_\_\_

Semester you wish to begin Graduate Program:  Fall, 20\_\_\_\_  Spring, 20\_\_\_\_  Summer, 20\_\_\_\_

Date (month/year) that the following test was/will be taken: GRE \_\_\_\_\_ MAT \_\_\_\_\_

### Please consider my graduate application in the following area:

- Master of Fine Arts in Creative Writing  
Emphasis (if any): \_\_\_\_\_
- Master of Science in: \_\_\_\_\_  
Emphasis (if any): \_\_\_\_\_
- Specialist in: \_\_\_\_\_  
Emphasis (if any): \_\_\_\_\_
- Applied Doctorate in: \_\_\_\_\_  
Emphasis (if any): \_\_\_\_\_
- Other, please explain: \_\_\_\_\_

- See attached sheet for payment of \$20.00 Application Fee and Mailing Options.
- Each graduate program at MSUM has specific admission requirements. Please refer to the attached MSUM Graduate Studies International Student Checklist.
- If you have questions, contact the Graduate Studies Office at 218.477.2344 or by e-mail at [graduate@mnstate.edu](mailto:graduate@mnstate.edu)
- **Send ALL application materials to:**  
Graduate Studies Office  
Minnesota State University Moorhead  
1104 7th Avenue South  
Moorhead, MN 56563

**EDUCATION** (List ALL post-secondary schools attended. Attach separate sheet if necessary.)

Dates Attended	Name of School	Location (State/Country)	Major	Degree/Diploma Rec'd and Date of Degree

**Comprehensive course-by-course transcript evaluation by Word Education Services (WES) is required for transcripts from all post-secondary colleges and universities outside of the United States. Do not send these transcripts directly to MSUM. Information on WES is available at: <http://www.wes.org/>.**

**INTERNATIONAL INFORMATION**

Country of Citizenship: \_\_\_\_\_ Country of Birth: \_\_\_\_\_  
(Required) (Required)

Native Language \_\_\_\_\_

Alien Resident (Green Card No. \_\_\_\_\_) Present card for verification

Person to contact in case of emergency: \_\_\_\_\_

What type of Student VISA do you hold? \_\_\_\_\_

If you hold an F-1 visa, specify your admissions number as listed on your I-20: \_\_\_\_\_

Which institution issued your initial I-20A? \_\_\_\_\_

Will you need an I-20:  Yes  No

TOEFL Score: \_\_\_\_\_ Date Exam Taken: \_\_\_\_\_ Scheduled Date of Exam: \_\_\_\_\_

\*Graduates of an American University are exempt from the TOEFL.

**I affirm that all information contained on this application form and all other admission application supporting materials are true, accurate and complete. I understand that submission of forged, altered, or falsified documents is grounds for dismissal. If an applicant submits forged, altered, or falsified documents, the applicant will not be accepted for admission and other institutions and federal agencies will be notified.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## MSUM Graduate Studies International Student Checklist

### General International Information (common to all programs):

- 1) International Application for Admission to Graduate Study form ([http://www.mnstate.edu/graduate/admission\\_application.cfm](http://www.mnstate.edu/graduate/admission_application.cfm))
- 2) Application fee (\$20.00)
- 3) Comprehensive course-by-course transcript evaluation by World Education Services (WES) for transcripts from all post-secondary colleges and universities outside of the United States. Do not send these transcripts directly to MSUM (<http://www.wes.org/>). WES evaluation must certify international degree as equivalent to a baccalaureate degree from a regionally accredited American institution.
- 4) An official TOEFL (<http://www.ets.org>) score of 550 (paper-based), 213 (computer-based), or 78-80 (internet-based) must be provided. A TOEFL score of 570 (paper-based), 230 (computer-based), or 88-89 (internet-based) is required for the Speech-Language Pathology program.
- 5) Financial Statement (<http://www.mnstate.edu/intl/admissions/ApplicationForms.cfm>)
- 6) Affidavit of support and bank statement (\$18,500.00 per year in U.S. funds)
- 7) Application deadlines: March 15 for Fall semester or October 15 for Spring semester unless otherwise specified.

### Program Specific:

#### Master of Fine Arts in Creative Writing (deadline February 1<sup>st</sup> and October 15<sup>th</sup>):

- 1) GPA requirement (2.75 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 2) Cover letter summarizing background, interest, and future plans
- 3) Three letters of recommendation
- 4) Manuscript sample of creative work
- 5) Cover letter summarizing student's background, primary interests in the program, and hoped-for plan of study

#### Master of Science in Counseling and Student Affairs (Deadlines January 1<sup>st</sup> and August 15<sup>th</sup>):

- 1) Counseling and Student Affairs Application form (<http://www.mnstate.edu/graduate/forms/CSAappform2005.pdf>)
- 2) GPA requirement (3.0 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 3) Miller Analogies Test or GRE General Test (only official scores are accepted; no more than 5 years old)
- 4) 350 word statement on personal career goals
- 5) Three letters of recommendation (<http://www.mnstate.edu/graduate/forms/CSArecommend.pdf>)
- 6) Writing sample

#### Master of Science in Curriculum and Instruction:

- 1) Baccalaureate degree in Education or equivalent from a regionally accredited institution
- 2) GPA requirement (2.75 cumulative or 3.0 for last 30 semester hours of graded coursework)
- 3) Miller Analogies Test (only official scores are accepted; no more than 5 years old)
- 4) Minimum 1 year teaching experience or comparable human service experience (written, signed, statement from appropriate school official or employer)

#### Master of Science in Educational Leadership:

- 1) GPA requirement (3.0 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 2) Essay on leadership philosophy and professional goals
- 3) Two letters of recommendation (<http://www.mnstate.edu/graduate/forms/TCUReferenceReportform.pdf>)

#### Master of Science in Nursing:

- 1) Nursing Application form (<http://www.mnstate.edu/nursing/applicationmasters.doc>)
- 2) Baccalaureate degree in Nursing from nationally accredited program
- 3) GPA requirement (3.0 cumulative)
- 4) 500 word essay describing professional experience & future professional goals
- 5) Three letters of recommendation (<http://www.mnstate.edu/graduate/forms/NursingApplicationform.pdf>)
- 6) RN license in good standing (will be verified online with state board of nursing)

**Master of Science in Public, Human Service and Health Administration:**

- 1) GPA requirement (2.75 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 2) GRE General Test (only official scores are accepted; no more than 5 years old)
- 3) Statement of Purpose (<http://www.mnstate.edu/graduate/forms/PHSAStatementofPurpose.pdf>)
- 4) Demonstrated proficiency in basic statistics, accounting, and social sciences

**Master of Science in Reading:**

- 1) GPA requirement (2.75 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 2) Completion of teacher licensure program
- 3) Miller Analogies Test score of 380 or above (only official scores are accepted; no more than 5 years old)
- 4) Written description of past teaching experience and future goals
- 5) Recommendation from principal based on teaching experience
- 6) Two or more years teaching experience (written, signed statement from appropriate school official)

**Master of Science in School Psychology (deadline January 15<sup>th</sup>):**

- 1) GPA requirement (3.0 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 2) GRE General Test with combined verbal and quantitative scores of 1000 (only official scores are accepted; no more than 5 years old)
- 3) Three letters of recommendation ([http://www.mnstate.edu/graduate/forms/Sch\\_Psy\\_Reference\\_form.pdf](http://www.mnstate.edu/graduate/forms/Sch_Psy_Reference_form.pdf))
- 4) Letter of intent specifying career goals and research interests

**Master of Science in Special Education:**

- 1) GPA requirement (3.0 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 2) MAT (minimum score of 380) or GRE (combined verbal and quantitative score of 800)
- 3) Minimum 1 year teaching or comparable experience OR Baccalaureate in Education (written, signed, statement from appropriate school official)

**Master of Science in Speech-Language Pathology (deadline January 1<sup>st</sup>):**

- 1) Speech-Language Pathology Application form (<http://www.mnstate.edu/graduate>)
- 2) Baccalaureate degree in Speech/Language Hearing from a regionally accredited institution
- 3) GPA requirement (2.75 cumulative or 3.25 for last 30 semester hours of graded coursework)
- 4) GRE (only official scores are accepted; no more than 5 years old)
- 5) Three letters of recommendation (<http://www.mnstate.edu/slhs/Forms/Recommendations%20All%20Three.pdf>)

**Specialist in Educational Leadership:**

- 1) GPA requirement (3.25 cumulative in all graduate level coursework)
- 2) Essay on leadership philosophy and professional goals
- 3) Two letters of recommendation (<http://www.mnstate.edu/graduate/forms/TCUReferenceReportform.pdf>)

**Specialist in School Psychology:**

- 1) Letter of intent
- 2) M.S. in School Psychology from MSUM (Applicants who have *not* been enrolled in the MSUM School Psychology program must submit evidence of satisfactory completion of a substantially equivalent Master's degree. All of the admission requirements for the Master's degree program must also be met.)

**Doctor of Nursing Practice:**

- 1) DNP Application form (<http://www.mnstate.edu/nursing/masters.cfm>)
- 2) Application fee of \$40.00
- 3) Master's degree in Nursing from CCNE or NLNAC accredited nursing program
- 4) GPA requirement (3.0 cumulative)
- 5) Resume
- 6) Goal Statement
- 7) Two professional references (<http://www.mnstate.edu/graduate/forms/nursingreferenceform.pdf>)
- 8) Registered nurse licensure in state where clinical practicum will be conducted
- 9) Eligibility for registered nurse licensure in Minnesota
- 10) Certification: Nurse practitioner, clinical nurse specialist, nurse anesthetist, and nurse midwife applicants must have respective national certification needed for practice.

## International Application Payment Options

MSUM requires a \$20.00 application fee to all newly applying graduate students. Payment options include check, money order, or credit card. If paying by check or money order, mark the box below and paper clip the check to this document. Checks should be payable to Minnesota State University Moorhead. For credit card, fill in the information in the space provided.

Students may choose to have Admission documents and the I-20 form mailed by courier (i.e. Federal Express, DHL). This optional service requires a \$70.00 nonrefundable fee. For students not selecting the courier service, documents will be mailed through U.S. Airmail. MSUM will not provide courier service without pre-payment. Courier service does not deliver to PO boxes, and a telephone number must be provided.

\$20.00 Application Fee

\_\_\_\_\_ check or money order

\_\_\_\_\_ credit card

\$70.00 Courier Service Fee (optional)

\_\_\_\_\_ check or money order

\_\_\_\_\_ credit card

\_\_\_\_\_ Telephone Number

**Total Payments:** \_\_\_\_\_

Credit Card Information:

Credit Card Number:

\_\_\_\_\_

Expiration Date: \_\_\_\_\_/\_\_\_\_\_

Name of Credit Card Holder:

\_\_\_\_\_

Type of Card: \_\_\_\_\_ Visa \_\_\_\_\_ Mastercard

# FINANCIAL STATEMENT

## Must Be Accompanied By Bank Letter

### For International Student Application

**IMPORTANT: RETURN THIS WITH YOUR APPLICATION FOR ADMISSION. FAILURE TO RESPOND TO ALL QUESTIONS, REQUIREMENTS AND BLANKS WILL DELAY THE PROCESS OF ADMISSION.**

- Admission will be denied if student indicates insufficient amount of support to cover cost.
- The ESTIMATED cost of attending MSUM for a school year is approximately \$16,000 USD. Verification of additional \$4,000 is needed if you are bringing a spouse/first dependent and \$2,100 for each additional dependent.
- The U.S. Citizen and Immigrations Services (USCIS) requires that admission decisions be based on academic acceptance and evidence of adequate funds to meet college expenses for the first year and for the entire period you plan to study in the United States.
- There is no financial aid and very limited on-campus work opportunities for students holding student visas (F-1 and J-1 Visas.) You are not permitted to work full-time during the nine-month academic year. Dependents of F-1 and J1 visa holders are never permitted to work. Finding work on campus the first semester you are here can be difficult; not all students who are looking for employment will get a job. Please understand that your sponsor must be willing to cover your expenses for the entire length of your program.
- The lack of adequate financial resources will jeopardize your status as a student in the U.S.

APPLICANT'S NAME: \_\_\_\_\_  
(Last / Family Name) (First or Given Name) (Middle Name)

**PLEASE INDICATE THE SOURCES OF FINANCIAL SUPPORT AND AMOUNT YOU ANTICIPATE RECEIVING IN U.S. DOLLARS**

**Gray areas must be signed and all appropriate sections must be completed or the form will be returned to the student for completion.**

- Personal (Student) Resources: USD \$ \_\_\_\_\_  
(Original Bank Statements must be enclosed to verify amounts.)
- Parent or Sponsor Resources: USD \$ \_\_\_\_\_  
(Official Certification Form and Original Bank Statement must be enclosed.)  
**Parent or sponsor must sign on side 2 of this form.**
- Government Scholarship: USD \$ \_\_\_\_\_  
(A signed copy of your letter of award must be enclosed.)
- Other Sources: USD \$ \_\_\_\_\_  
(Please specify and provide signed affidavits from authorized persons or agencies.)
- \_\_\_\_\_ USD \$ \_\_\_\_\_
- \_\_\_\_\_ USD \$ \_\_\_\_\_

**\* Total USD \$1 \_\_\_\_\_  
(required)**

\* Total funds available should be equal to or higher than \$16,000. This is the estimated costs of attending Minnesota State University Moorhead for a calendar year. (See estimated annual expenses for cost breakdown on page 9.)

# Official Certification of Sources of Funds and Amounts from Parents or Sponsor

**Parent or Sponsor:** please fill out the information below.

*I certify with my signature that I have read the information furnished by the applicant on this form, that it is true and accurate, and that the funds are available and will be provided as specified.*

\_\_\_\_\_  
(Name of parent, relative, sponsor)

\_\_\_\_\_  
(Relationship to applicant)

\_\_\_\_\_  
(Street and Number)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State/Country)

\_\_\_\_\_  
(Zip)

Are you sponsoring any other students currently studying in the U.S.?  Yes  No

If yes, please print the student's name: \_\_\_\_\_

School student is attending: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Parent, Relative, or Sponsor)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Parent, Relative, or Sponsor)

\_\_\_\_\_  
(Date)

Stamp Notary Public

## OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS

**APPLICANT:** Please provide the REQUIRED information below, BOTH spaces for dollar amounts must be entered.  
The signature and date must be provided as well.

*I certify with my signature that the total amount of money that I have for my first year of study at Minnesota State University Moorhead is \$ \_\_\_\_\_ (including funds for spouse and children, when applicable), and the total amount available for each subsequent year of study if \$ \_\_\_\_\_. Further, I certify that the information provided is correct and complete and that I shall notify Minnesota State University Moorhead of any change in my financial circumstances. I understand that inaccurate information can be cause for terminating enrollment at Minnesota State University Moorhead.*

1. Do you have a source for emergency funds in the US?  Yes  No

2. Enter the total amount of money you expect to have with you upon arrival at Minnesota State University Moorhead:  
\_\_\_\_\_ U.S. dollars.

3. Do you plan to remain in the U.S. during the summer?  Yes  No  
If yes, do you plan to attend summer school?  Yes  No

4. I have access to sufficient funding to meet all expenses which I am likely to incur during the length of my stay in the United States.  
 Yes  No

5. I certify that to the best of my knowledge, all information provided on this form is correct and complete.

\_\_\_\_\_  
(Signature of Student)

\_\_\_\_\_  
(Date)

# INTERNATIONAL STUDENT AGREEMENT

## For International Student Application

### BEFORE SIGNING THIS FORM, PLEASE READ CAREFULLY.

By signing this form, I certify that I understand and accept the following conditions and agree to abide by them. **As a condition of my admission, I agree to do the following:**

- I understand that I am required to pay ALL tuition and fees by the designated payment deadline EACH semester. If I do not pay by the deadline date, I understand my classes will be CANCELLED. If your classes are cancelled, you are in USCIS violation.
- I will have available sufficient funds for tuition, fees, and living expenses for each year I study at Minnesota State University, Moorhead. I recognize that the cost of living is high, that financial aid from the university is not available, and that as a general rule international students are not permitted to work off campus for the first year they are in the United States. There may be limited on-campus employment; however, MSUM does not guarantee employment. My chances of working on campus the first year are low and I understand that not all students who are looking for work will get a job. I understand that my sponsor will be expected to cover my expenses for the entire four years.
- I am responsible for understanding the rules and regulations for being on a student VISA in the United States.
- I authorize Minnesota State University Moorhead to release to any U.S. Government Officer information required to determine my compliance with U.S. Immigration Laws. Further, I understand the university will report all information required by the U.S. Citizen & Immigration Service (such as students who are not registered, are not pursuing a full course of study, or are not meeting the minimum academic standards of this University.)
- I agree to purchase the Minnesota State Colleges and Universities System Health Insurance Plan as a condition of admission and continued enrollment. Exemptions will be granted to Exchange students whose exchange programs have contracts with the university stating otherwise. Exemptions may also be made to students with Governmental insurance; these students must obtain a qualifying letter from their government. Annual payment will be required at the beginning of Fall Semester and on a sliding scale the following semester. I give permission to allow MSU Moorhead to release my date of birth to the insurance company.
- I will arrive on or before the reporting date on my form I20 or form DS2019.
- I declare that all the information I have submitted for my application is true, correct and complete.
- I understand I will comply with all of the requirements as stated on this agreement. I understand that falsification of any information will jeopardize the issuance of an I20/DS2019 and/or may result in MSU Moorhead revoking its decision to enroll me as a student.
- If I am a transfer student from another US College or University, I will bring an up-to-date, current copy of my I20 form to be given to the International Programs Office upon my arrival to Minnesota State University Moorhead.

Printed Name of Applicant: \_\_\_\_\_  
(Last or Family Name) (First or Given Name) (Middle Name)

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

----- **DO NOT WRITE BELOW THIS LINE** -----

This is to certify that I have reviewed the declaration and attached documents and approve issuance of a Certificate of Eligibility.

Signature of University official \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_