

# Graphic Communications

Department of Technology



## Application for Admission to the Graphic Communications Program

Name \_\_\_\_\_ GCOM Emphasis \_\_\_\_\_  
 Street Address \_\_\_\_\_ Date of Application \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_ Dragon ID # \_\_\_\_\_  
 Email \_\_\_\_\_ Phone \_\_\_\_\_

### Graphic Communications Program Admission Policy

Admission to the Graphic Communications (GCOM) program enables students to register for upper-level GCOM courses. Admission requires a **student-initiated application** and approval of the admission application by the GCOM program advisors.

The student's admission application must provide evidence that:

1. The student has earned a **"C" or above** in all Pre-Graphic Communications coursework.  
(This includes any coursework accepted into the Pre-Graphic Communications Program by transfer).
2. The student's **overall GPA is at least 2.5** at the time of application for admission.
3. The student has completed (or is currently enrolled in) the **60<sup>th</sup> semester credit**.
4. The student has completed (or is currently enrolled in) the required MSUM or accepted equivalent transfer coursework.  
(See coursework listed in the table below.)
5. The student has read and signed the **Graphic Communications Program Integrity Oath** (see page 2).
6. The student has attached his/her current **Degree Audit Report (DARS)**.

### Please Answer the Following Questions

Have you completed or are currently enrolled in your 60<sup>th</sup> semester credit?  Yes  No      Total Credits Completed \_\_\_\_\_  
 Integrity Oath signed & attached?  Yes  No      DARS attached?  Yes  No      MSUM Overall GPA \_\_\_\_\_

Complete the following table listing either the MSUM or equivalent transfer course. (If currently enrolled, write "IP" in "Grade.")

LIST "MSUM" or TRANSFER INSTITUTION/COURSE #	GRADE	LIST "MSUM" or TRANSFER INSTITUTION/COURSE #	GRADE
CMST 100		GCOM 150	
MATH 127		GCOM 152	
CSIS 115		GCOM 216	
MC 230		GCOM 255	
TECH 113		GCOM 266	
<b>DIGITAL DESIGN &amp; PRODUCTION EMPHASIS</b>		<b>3D GRAPHICS EMPHASIS</b>	
GCOM 252		MC 251 or FILM 172&100	

**INTERACTIVE MULTIMEDIA EMPHASIS** – The CSIS 212 or 311 course will be taken after the completion of GCOM 366 & GCOM 368.

Student Signature \_\_\_\_\_ Received GCOM Handbook?  Yes  No

Application:  Denied  Approved      Effective Date \_\_\_\_\_ Advisor Signature \_\_\_\_\_  
 Comments \_\_\_\_\_

## Graphic Communications Program Integrity Oath

As a student who has met the requirements for Admission to the Graphic Communications Program, I believe in fostering an academic environment where competition is fair, integrity is promoted, and academic dishonesty is punished. As a member of the Minnesota State University Moorhead (MSUM) academic community, I voluntarily pledge my support for knowing and abiding by MSUM's Student Policies, found in the Student Handbook and reproduced below, that exemplify ethical behavior in the academic setting.

### Academic Honesty

The University expects all students to represent themselves in an honest fashion. In academic work, students are expected to present original ideas and give credit for the ideas of others. The value of a college degree depends on the integrity of the work completed by the student. When an instructor has convincing evidence of cheating or plagiarism, the following actions may be taken: assign a failing grade to the assignment in question, or assign a failing grade for the course in which the student cheated. For informational purposes, instructors may choose to report the offense, the evidence, and their action to the Dean of their college, or the Vice President for Academic Affairs. If the instructor (or any other person) feels the seriousness of the offense warrants a different or additional penalty, the incident may be reported to the Student Conduct Committee through the Student Support Services Office. The Student Conduct Committee will follow procedures set out in the Student Conduct Code. After its review of the case, and a fair and unbiased hearing, the Student Conduct Committee may take disciplinary action if the student is found responsible (see Student Conduct Code for details). A student who has a course grade reduced by an instructor because of cheating or plagiarism, and who disputes the instructor's finding, may appeal the grade, but only by using the Course Grade Appeal Policy, which states that the student must prove the grade was arbitrary, prejudicial, or in error.

Unethical behavior in the academic setting includes, but is not limited to, cheating, plagiarism, and computer misuse.

The term "**cheating**" includes, but is not limited to:

- use of any unauthorized assistance in taking quizzes, tests, or examinations
- dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments
- the acquisition, without permission, of tests or other academic material belonging to a member of the University faculty or staff
- the advertisement, solicitation, or sale of term papers or research papers

The term "**plagiarism**" includes, but is not limited to:

- the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment
- the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

The term "**computer misuse**" is theft or other abuse of computer hardware, or software, including but not limited to Minnesota statutes (609.87, 609.89):

- unauthorized entry into a file, to use, read, or change the contents, or for any other purpose
- unauthorized transfer of a file
- unauthorized use of another individual's identification and password
- use of computing facilities to interfere with the work of another student, faculty member, or University official
- use of computing facilities to send obscene or abusive messages
- use of computing facilities to interfere with normal operation of the University computing system
- theft or damage to computer equipment, software, electronic mail, or computer process

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In conjunction with my **Application for Admission to the Graphic Communications Program**, I hereby acknowledge:

- I have read the **Graphic Communications Program Integrity Oath**.
- I agree to abide by its ethical behavior standards.
- I accept the consequences for failing to adhere to its ethical behavior standards.

I understand that my **Application for Admission to the Graphic Communications Program** is conditional upon my agreement to abide by the ethical behavior standards set forth in the **Graphic Communications Program Integrity Oath**.

Student Name (*printed*) \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_