

School of Teaching and Learning  
September 8, 2008

**Present:** Steve Street, Barb Martin, Dean Mollerud, Jerry Stigman, Ann Goldade, Ron Messelt, Steve Grineski, Barb Worman, Valerie Ritland, Coleen Roller, Selvig Bartz, Keri DeSutter, Becky Williams, Lisa Staiger, Sue Severson, Erin Gillett, Theresa Shume, John Benson, Lynn Mahlum, Ruth Newton, Chiuchu (Melody) Chuang and Camille Brandt.

Proxy Votes: Steve Street had proxy votes for Peggy Rittenhouse and Britt Ferguson on their behalf.

Approval of the April 23, 2008 minutes. A motion, and a second, was made to accept the minutes.

Steve Street asked for a motion to approve the Special Education 594 course as writing intensive. A motion, and a second, was made. All were in favor.

Goals and objectives: Sue Severson asked the committee to be thinking of goals and objectives. Further discussion will be at the next meeting.

Coleen Roller asked for the committees input regarding the essay that student's complete. Sue Severson asked for John Benson to get together with other faculty to discuss this at the program level.

Policy on Tenure and Promotion Renewal: Sue Severson met with Cindy Phillips regarding the contracts last week. STL needs to get a policy that is supported by the contract. Sue will have Cindy Phillips look at the revised policy. After Cindy looks at it Sue will email the revisions to the faculty for their input.

IRB Committee: Grad students are struggling with IRB approval in that there is a time factor in being notified from the University committee. STL needs a committee. Steve Street, Mary Dosch and Ruth Newton have volunteered to be on this committee. One more volunteer would be appreciated.

Searches: September 15 will be the next search meeting. There is one EECE, 2 Special Education and 1 Foundation positions to be announced.

Budget: Sue will try to keep the STL faculty better informed regarding the budget. Please do not use any old account numbers. She encouraged everyone to be as thrifty as possible with copies, supplies and printing orders.

Ann Goldade is trying to set up a resource library. She is open to ideas for structure, support and guidance.

John Benson would like to see more integration with the daycare located downstairs.

Steve Street, Britt Ferguson and Peggy Rittenhouse will be hosting the holiday get-together December 5. Everyone is invited.

If there are any questions on the Capstone project please contact Lynn Mahlum.

EMSP Kick off Event is scheduled for September 22.

If students need a print out and readable copy of their DARS report they will need to go to the Records Office.

Meeting adjourned at 9:30.