

Name of Student \_\_\_\_\_ Department \_\_\_\_\_

Name of Immediate Supervisor \_\_\_\_\_

Fall \_\_\_\_\_ Spring \_\_\_\_\_

Evaluation Key: 1 = Excellent 2 = Good 3 = Average 4 = Fair 5 = Unsatisfactory

<b>Check Appropriate Lines:</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
1. Completed assigned projects on a regular and timely basis.					
2. Performed the quality of work expected within the time frame of the work period.					
3. Possessed effective oral/written communication skills. (If applicable)					
4. Ability to make decisions and solve problems.					
5. Maintained an overall satisfactory attendance record.					
6. Satisfactory displayed the ability to work jointly with one or more persons.					
7. Has the ability to accept supervision.					
8. Possesses self-starting abilities, with reference to the assigned tasks.					
9. Ability to initiate discussions and volunteer ideas.					
10. Has continually improved his/her performance to the point where less supervision is needed.					
11. Overall performance.					

**Comments:**