

**Minnesota State University Moorhead
2007-2008 Assessment Plan Cover Sheet**

(An electronic version of this form can be accessed at <http://www.mnstate.edu/assess>)

Note: Complete this form only if you are changing your student learning outcomes and/or methods of assessment.

Degree Program: Health Services Administration

Department: School of Nursing and Health

College: Education and Human Services

Date: October 23, 2007

Is this assessment plan your existing plan, a new assessment plan or a revision of an existing plan?

Existing New Revision

1. Name(s) of Department Assessment Coordinator and/or Assessment Committee Members

Barry J. Halm, Assistant Professor and Program Director

2. List of All Student Learning Outcomes. (List and number all outcomes, placing an asterisk (*) by the outcomes you are assessing this year.)

I) Students will exhibit basic knowledge of the managerial functions required for health services administration. II) Students will communicate (verbally/written) in a clear and professional manner.* III) Students will have a minimum GPA of 2.75 in their core required courses. * IV) Students will demonstrate the knowledge and skills required for Long Term Care administration as defined by the Minnesota Board of Nursing Home Administrators.

3. Signatures

Department Chair or Program Director

Dean or Director

Required Attachments:

1. Assessment Planning Forms
2. Records of department meetings when Assessment Plan was discussed and approved.

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Note: Complete this form only if you are changing your student learning outcomes and/or methods of assessment. Include Assessment Plan Cover Sheet.

Academic Program: Health Services Administration

1. Identify Student Learning Outcome in the space below and note its number (to correspond with the list on the cover sheet):

II. Students will communicate (verbally/written) in a clear and professional manner.

2. Which MSUM mission goals are addressed by this learning outcome? (check all that apply)

<input type="checkbox"/> Knowledge/content	<input checked="" type="checkbox"/> Information literacy
<input type="checkbox"/> Intellectual development	<input type="checkbox"/> Lifelong learning
<input type="checkbox"/> Talents	<input type="checkbox"/> Service
<input type="checkbox"/> Critical thinking	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Oral communication	<input type="checkbox"/> Responsibility and ethics
<input checked="" type="checkbox"/> Written communication	<input checked="" type="checkbox"/> Global understanding
<input type="checkbox"/> Mathematics/statistics	<input checked="" type="checkbox"/> Other: Health Policy
<input type="checkbox"/> Multiculturalism/diversity	<input type="checkbox"/> Other:

3. How is this learning outcome achieved through the program's curriculum? Identify the courses or extra-curricular opportunities that address this outcome.

HLTH - 420 "Health Policy and Payment" is a writing intensive course which emphasizes the skills of written communication in the formation of health policy.

4. What methods of assessment will be used for this outcome? (Specify instrument and submit electronically with plan.)

The course is structured around five writing assignments that are completed in staggered components which leads to a comprehensive paper.

5. Who is assessed? When are they assessed?

Assessment of students written and verbal skills will occur at the conclusion of the course. Assessment will include evaluation of each of the five papers and the student's verbal presentation based on their final paper.

6. Who is responsible in the department for collecting data? How and when will the results be discussed by members of the program?

The Program faculty will assess the written and presentation skills of each student. A summation report will be presented to the faculty.

7. What is satisfactory student performance on this outcome?

Each student is to score 85 points out of a total of 100 or receive a "B" grade.