

**Minnesota State University Moorhead
Assessment Plan Cover Sheet**

Note: All programs will complete this form as part of their biennial assessment report.

Degree Program: Counseling and Student Affairs

Department: Counseling, Educational Leadership, Foundations, and Field Experiences

College: Education and Human Services

Is this a new assessment plan or a revision of an existing plan? New Revision

1. Name(s) of Department Assessment Coordinator and/or Assessment Committee Members

Wes Erwin

2. List of All Student Learning Outcomes. (List all outcomes, placing an asterisk (*) by the outcomes you are assessing in this two-year reporting cycle.)

- A) Students will demonstrate their knowledge of the content areas in Counseling and Student Affairs.
- B) Students will demonstrate their ability to use counseling skills in an effective manner.
- C) Students will demonstrate their ability to conduct research, evaluate research, and communicate their findings effectively.

3. Explain how the student learning outcomes are appropriate to department or program goals, as identified in your most recent Quality Improvement Plan.

The student learning outcomes are appropriate to the program goals in that they address the knowledge of the content areas that represent standards for specialized accreditation and also a knowledge base necessary for certification or licensure as a professional counselor. They address counseling skills that are necessary for competent practice as a counselor, and they address research abilities that are essential for practicing professionals.

4. Signatures

Department Chair or Program Director

Dean or Director

Required Attachments:

1. Assessment Planning Forms

2. Records of department meetings when Assessment Plan was discussed and approved.

For SLOAC Use:

SLOAC Hearing Date:
Rejected

SLOAC Decision: Approved

Suggestions to Department (see attached)

**Minnesota State University Moorhead
Assessment Planning Form**

Instructions: Complete and print a copy of this page for each student learning outcome being assessed during the following two year period.

Academic Program: Counseling and Student Affairs

1. Identify Student Learning Outcome in the box below:

A) Students will demonstrate their knowledge of the content areas in Counseling and Student Affairs.

2. Which MSUM mission goals are addressed by this learning outcome? (check all that apply)

<input checked="" type="checkbox"/> Knowledge/content <input checked="" type="checkbox"/> Intellectual development <input type="checkbox"/> Talents <input checked="" type="checkbox"/> Critical thinking <input type="checkbox"/> Oral communication <input checked="" type="checkbox"/> Written communication <input type="checkbox"/> Mathematics <input checked="" type="checkbox"/> Multiculturalism/diversity	<input checked="" type="checkbox"/> Information literacy <input type="checkbox"/> Lifelong learning <input type="checkbox"/> Service <input type="checkbox"/> Citizenship <input checked="" type="checkbox"/> Responsibility and ethics <input checked="" type="checkbox"/> Global understanding <input type="checkbox"/> Other: <input type="checkbox"/> Other:
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3. How is this learning outcome addressed in the program’s curriculum? Identify the courses or extra-curricular opportunities that address this outcome.

Statistics in educational research, methods in educational research, introduction to counseling research, foundations of counseling, Theories of individual and family counseling, individual appraisal, career development, human growth and development, social and cultural foundations of counseling, ethical and legal issues in counseling, counseling skills, and group counseling.

4. What methods of assessment will be used for this outcome? (Specify instrument and submit electronically plan.)

We use two methods of assessment for this outcome. First, an eight-hour, essay comprehensive exam is given. A scoring rubric is used. Students are evaluated on a 1-5 scale for each of eight different questions. Second, the Counselor Preparation Comprehensive Examination is required. This is a standardized national 160 item multiple choice examination. We receive the results of our students and we can compare their test scores across different content areas with the test scores of a national comparison group.

5. Who is assessed? When are they assessed?

Every student is assessed prior to their graduation from the program. Students typically take both examinations after they have completed their coursework or in the last semester of the program in which they have coursework.

6. Who is responsible in the department for this assessment?

The Program Director, Wes Erwin

7. What is level of student performance is expected for this outcome?

Students taking the essay comprehensive examination need to get at least an overall rating of 3 on a 0-5 scale where 0, 1, or 2 is fail and 3, 4, or 5 is pass. No minimum score is required for the CPCE.

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Academic Program: Counseling and Student Affairs

1. Identify Student Learning Outcome in the box below:

B) Students will demonstrate their ability to use counseling skills in an effective manner.

2. Which MSUM mission goals are addressed by this learning outcome? (check all that apply)

<input checked="" type="checkbox"/> Knowledge/content	<input type="checkbox"/> Information literacy
<input checked="" type="checkbox"/> Intellectual development	<input type="checkbox"/> Lifelong learning
<input type="checkbox"/> Talents	<input type="checkbox"/> Service
<input checked="" type="checkbox"/> Critical thinking	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Oral communication	<input checked="" type="checkbox"/> Responsibility and ethics
<input checked="" type="checkbox"/> Written communication	<input type="checkbox"/> Global understanding
<input type="checkbox"/> Mathematics	<input type="checkbox"/> Other:
<input checked="" type="checkbox"/> Multiculturalism/diversity	<input type="checkbox"/> Other:

3. How is this learning outcome addressed in the program's curriculum? Identify the courses or extra-curricular opportunities that address this outcome.

CNSA 620 Counseling Skills, CNSA 691 Practicum, CNSA 692 Internship

4. What methods of assessment will be used for this outcome? (Specify instrument and submit electronically plan.)

Students are required to demonstrate proficiency in counseling skills in CNSA 620, CNSA 691, and CNSA 692.

5. Who is assessed? When are they assessed?

All students are assessed in CNSA 620, CNSA 691, and CNSA 692. In addition, skill questions are addressed in the program comprehensive examination.

6. Who is responsible in the department for this assessment?

Wes Erwin and the instructors for CNSA 620, CNSA 691, and CNSA 692.

7. What is level of student performance is expected for this outcome?

All CNSA students are expected to demonstrate mastery of specified skills in each course (CNSA 620, CNSA 691, and CNSA 692) respectively. The skills needed for mastery are identified on each syllabus.

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Academic Program: Counseling and Student Affairs

1. Identify Student Learning Outcome in the box below:

C) Students will demonstrate their ability to conduct research, evaluate research, and communicate their findings effectively.

2. Which MSUM mission goals are addressed by this learning outcome? (check all that apply)

<input checked="" type="checkbox"/> Knowledge/content	<input checked="" type="checkbox"/> Information literacy
<input checked="" type="checkbox"/> Intellectual development	<input type="checkbox"/> Lifelong learning
<input type="checkbox"/> Talents	<input type="checkbox"/> Service
<input checked="" type="checkbox"/> Critical thinking	<input type="checkbox"/> Citizenship
<input checked="" type="checkbox"/> Oral communication	<input checked="" type="checkbox"/> Responsibility and ethics
<input checked="" type="checkbox"/> Written communication	<input type="checkbox"/> Global understanding
<input checked="" type="checkbox"/> Mathematics	<input type="checkbox"/> Other:
<input type="checkbox"/> Multiculturalism/diversity	<input type="checkbox"/> Other:

3. How is this learning outcome addressed in the program's curriculum? Identify the courses or extra-curricular opportunities that address this outcome.

CNSA 600 Introduction to Counseling Research, ED 602 Statistics in Educational Research, ED 603 Methods of Research, CNSA 699 Master's Thesis, Thesis advising (including the option of attending a voluntary, not for credit Research Seminar)

4. What methods of assessment will be used for this outcome? (Specify instrument and submit electronically plan.)

The students will be assessed by their performance in the final oral examination.

5. Who is assessed? When are they assessed?

Every CNSA student is assessed. They are assessed in each of the courses they take on research and statistics. They are typically assessed in their last semester of their program when they complete their thesis and defend it in a final oral examination.

6. Who is responsible in the department for this assessment?

Wes Erwin and the faculty thesis advisor

7. What is level of student performance is expected for this outcome?

Students are expected to be able to conduct a research study in an organized manner, evaluate the research in their literature review and their research findings, and communicate their findings effectively.