

Meet and Confer
Administration - Faculty Association
March 22, 2007
CMU 203 3:00pm

Present:

Administration (ADM): Roland Barden, Kathleen Enz Finken, Ron Jeppson, Michael Parsons, Tim Borchers, Ed Choate

Faculty Association (FA): Cindy Phillips, Wade Swenson, Linda Fuselier, Mike Ruth, Ellen Brisch, Don Clark, Ted Gracyk, Michelle Malott

Visitors: Wil Shynkaruk

Agenda

1. Changes or Additions to the Agenda

REB: Ed Choate will talk about security matters that Central Meet & Confer indicated we have to discuss at Campus Meet & Confer.

CP: At Exec today, some question/concern was raised about the name for the new School of Nursing and “something.” Folks would like to have a minute for you to say where you think that’s at and for them to express some of their concerns. I think we first heard School of Nursing and Allied Health and that’s not a winning term for some folks.

2. Agreement on Meeting Notes

January 18, 2007 signed and returned

February 15, 2007 - draft received this morning

3. Information Sharing -Updates

A. Faculty Association

CP: The IFO has had a strong presence at the legislature. We are hopeful that the Legislature will significantly modify the request from MnSCU & the governor in the sense of those requests having most of the money fenced into particular projects. Our understanding is that there is a good chance that those fences will be removed and that money will go into support existing programs that will allow us all a little breathing room.

This afternoon we appointed Michelle to the committee that will be searching for the Director of Campus Security. Michelle Malott is a Reserve Deputy and licensed to carry firearms.

We are currently soliciting volunteers for 2 statewide committees, MnSCU Center for Teaching and Learning. MnSCU has created an Emergency Management Procedures Task Force, coming out of Academic & Policy committee. Two persons will be appointed from the System. Choate: I contacted the System Office and asked if there was such a policy. They were looking into it and this committee is obviously the result of that. CP: “MnSCU’s Academic and Student Affairs Emergency Management Procedures Task

Force will represent the IFO, expected to receive input regarding proposed recommendations and communicate information; shall review issues related to academic and student affairs, emergency management and recommend language to be considered for a system procedure.” “It is anticipated this policy will be taken to the Board of Trustees during late spring or early fall, 2007.” Whenever there is a request for us to appoint people, that’s the form we use to send it out. REB: Certainly there has been a real emphasis since the flu pandemic on continuity of business operation, which is a standard of corporate America. How do you keep your business going if there is a catastrophe? We kept pointing out that our enterprise is education and it’s organized around an academic year. We would have weeks during the summer, whereas during the academic year we would have to act very quickly or we could lose half our income. We can’t just borrow something from corporate America straight away, we’ve got to have our own preservation.

CP: We congratulate everyone on the HLC visit. Thank you to those of you who have worked very hard to prepare for that, faculty and administrators. REB: I’d like to praise everyone for the hard work they did. There were 60 leaders on campus along with many faculty who got our campus ready, wrote the self-study document, got all the documentation that has to be in place to back up the arguments we were making. We made a strong, favorable impression on the visitors and got a very nice exit. I was ecstatic. I also want to thank any person who was randomly consulted, across the campus, student, or anybody having lunch, etc. Everybody has to tell the same story or it doesn’t work. The casual encounters, as well as the professional folks who have done all of this and know the story inside and out, that’s the people they usually talk to. The feedback that I got was that they were amazed at what everyone knew. Clearly, as you all know, we have to produce a lot of documents that are being requested at the time, like in an auditing process. Everybody got things done in a timely way. CP: We were pleased for the university’s sake that we had a team that understood unionized faculty. We did supply to them, overnight, a document. REB: I was very pleased when I saw who the committee chair was going to be. Michigan is a very strong union state and has very strong unions on their campus and that helped us.

Administration

VP Crockett REB: Dr. Crockett says projects are underway and on target. We’re looking for a bonding bill next Monday, coming out of Keith Langseth’s committee. Keith says it will be on the Senate floor on Wed. It will be largely asset preservation to the extent that we know, until we see the bill. We believe that we will get funding to get fire alarm systems. Safety concerns tend to rank very high. McLean Hall is on schedule. The rededication of Hagen Hall is on April 13th.

VP Wiese: REB: VP Wiese wants to remind us that this is Diversity week. I hope you have encountered Alex, in some way the older, young student, who with his committee took on this event.

VP Midgarden: (Dr. Midgarden was in St. Cloud for their mock visit.)

Pres. Barden The Celebration of Nations is this week, I encourage you all to attend. The university is hard at work on Admissions. There will be many students on campus March 30th. There is a big Health fair on campus April 4th. The Unity Conference is

coming on April 12 and 13. During Dragon Days we will be pre-registering students on April 19, 20, 21, 23. So far we continue to be ahead of last year with regard to numbers of students. We hope to start a larger class this fall than last fall. That's from the Student Life area. Academically people are very happy and pleased with the accreditation results.

The Board meeting yesterday was a very standard meeting with very few action items. The votes taken were the usual array of informational presentations. Those result in copies of PowerPoint presentations and some data sets. There was a long session with the auditing group. New auditor contracts were agreed to. Regarding the report on the system audit of financial aid transactions, I didn't see that we were mentioned in any way which is great. We have very good people in financial aid. The new President at St. Cloud State University was presented to the Board of Trustees after their approval and was presented on campus yesterday. The crowd was very welcoming. The president came from Southern Oregon University. He has a long history at various places, including substantial faculty work and labor relations work.

With regard to the Legislature, we haven't seen the House bill yet. It looks like the Governor, Senate and House are going to be talking about roughly the same dollar amount, but there are tremendously different details on what the money can be used for. I believe there will be a significant conference process before we see the final bill. They have a lot to work out. I believe that will be the House is going to introduce funding language that hasn't been seen yet, so there are more things that have to be put together. That process remains ahead of us. We believe the trustees will start the final tuition and budget setting at the very end of April or the very end of May. They are meeting in summer session. They will go to second reading and final results in June, just prior to July 1. The students will be gone. I'm expecting a tuition increase of 4%.

We have some housekeeping language in the bill, which has to do with notification of parents in an emergency which basically affirms that state law is same as federal law. The other things are areas relating to smoking and alcohol. We're not sure if anything is going to survive in ND and it remains to be seen if it survives in MN. We're coming up now to the cross-over date and if it's not all the way through the process of the particular house when it's crossed over, it's a dead issue.

CP: Have you heard anything about textbook legislation? REB: Yes, the language is in our appropriation bills. What's out there now is a Pilot study of one campus with at least 1500 students has to go through a textbook rental program. They have 2 years to test it and report back with information. The language on the Senate bill is more interesting than the numbers. CP: The draft I saw contained language that would require faculty to notify the bookstore of the books we are going to use so the bookstore could tell you what it would cost so you could decide if you were going to use it order it. It would just increase the complexity of that process. REB: I wish I could say that that is the only troublesome micro-management stuff in that law. But it isn't. CP: We'll have to get that out for people to look at. Brisch: Why not start a co-op and let students sell directly to students and get back what they actually paid for it? REB: We did our own study, a pilot program and now it's back. I think it's going to cure itself when we stop printing books,

which won't be too far in the future, information content will be available in digital format is great per unit volume compared to a book. Gracyk: Has anyone talked to the legislature about this point? REB: We have not talked to the Legislature but we certainly have been trying to do our own planning because we depend on a stream of revenue from our bookstore for a certain portion of our scholarship program. Books are going to go away. We don't know when, but we're getting close to that point. Emphasis will be purchasing a book in digital form. CP: It's been my impression that every bookstore was going to have to add personnel to handle the requirements of the bill and that's certainly not going to serve to reduce the cost of textbooks.

Swenson: Can I ask a question? I notice that this semester, my students on probation list was longer than normal. So I looked at their transcripts. I called Jayne Washburn and she said they have a new policy that took effect this semester, 67%; so if he or she is taking 15 credits and they decide to cut back on the number of classes enrolled in, will be on probation if you drop more than 1/3 of the credits. REB: Percent completion is also a way to be on probation now under the new policy. CP: This is the one where we were talking about them making the standard the same for being on probation as having financial aid problems. REB: That was the language in those days and we probably didn't catch on to what it meant. We used to have an academic probation policy that we set that was slower to take hold than the process now. It did not include a percent completion requirement. Everything keys off what basically is set by the government. Jayne Washburn can give you the criteria. CP: It was the audit problems, the fact that there was one standard for remaining in school and a different standard for eligibility for financial aid. They wanted to make them all the same, and they did. REB: The state universities in particular and we objected because, on the one hand, we were getting strong pressure to increase access, to work more with students who were underrepresented from various populations and communities, but on the other hand we were being told to tighten up these policies which, of course, for the many people we're supposed to be recruiting over here, we're going to put them on the street very quickly and we won't have a chance to redirect their lives to a more useful way of living. Swenson: I have a student who just came in to the University from the Navy last semester. He was in a really bad automobile accident. He had to withdraw from school. He was well enough part way through the semester to come back and take a half-term class. He actually withdrew correctly and Jayne and Shawn got involved in helping him do the right thing. So he comes back and gets a good grade, but they see him as withdrawing from all the rest of his classes and he's on probation. So, he has to jump through all these hoops. Gracyk: Have his parents send a letter to the Board. REB: It's a hassle factor and not many of our students will tolerate much hassle. That's my concern.

4. Continuing Topics

A. Faculty Data CP: It's a matter of Ed & I getting a calendar out so everybody knows when what's going to be done. Under the agenda system we've got, we're continuing things on the agenda until they are done. Otherwise it's too easy to forget with all the new things coming in. Choate: Two meetings ago I initially brought this subject up about System Wide Security Awareness training. That has been progressing. We have a team on campus. We have met several times. We've attended meetings with the System

people. The System has finished the three basic component pieces of the first training modules. They have been pilot tested and are seemingly ready to go. They are on the D2L platform. The way we anticipate doing this is that all employees will be enrolled in these modules. CP: What do the modules deal with? Choate: The modules deal with 1.) A very basic computer data security. It's things like don't walk away from computer with sensitive info up, don't leave passwords taped to computer. 2.) It is more what you might come in contact with in workplace. The modules were developed in conjunction with U of M so their 3rd module in their piece was primarily about medical data. We don't have that piece so they redid that piece for the MnSCU system. The modules take 15-20 minutes each to do. For the faculty it will be very basic. Things that you've heard before but probably aren't doing. Committee is meeting next Tuesday to decide how to roll them out. We are asking that all employees finish them by the end of the fiscal year, which for the faculty will be the end of the semester. All employees will get email with login and password information. We are asking your help to convey this information to your members so that they don't hit the delete button and cause us all kinds of enrollment problems that we have to then redo. The enrollment is mass enrollment. Two messages will be sent out next week about the training. I think it should work pretty well. It's a simple format; read what it has to say, then click "next". In the 3rd module, at the end there are some questions about what kind of info you handle on a regular basis. That will enable the committee to know who should take extra modules. CP: I think I had suggested to you that you might want to talk to department chairs. But, the most effective way to get everyone aware is would a paper notification from the president. HR department will make the computer in their office available to AFSMCE employees who don't have a computer. Shynkaruk: I have 20 faculty and 10% are familiar with D2L interface. That is going to be the biggest hurdle. If it were web interfaced, I think you would get much higher compliance. Choate: It seems to me, on the teaching end, it's more difficult to use. But I'm not sure on the student end if they wouldn't like it. Shynkaruk: Students don't like D2L either. Choate: The committee is going to try to test it, so they can answer people's questions. CP: Can you put a button on the web site that will take you to the site? If you're looking at groundskeepers and faculty who haven't used D2L, the more steps you put in the way, the more likely they will say, "Forget it." Choate: At our committee meeting next week we'll talk about that. Malott: Actually, with the new web design that was rolled out, it's more difficult to find D2L for everybody. And it would be nice to have a link on the home page that will take you to D2L. CP: We've raised questions at the statewide Meet & Confer about the use of D2L for this and it's use for non-academic purposes for this reason that it doesn't do the job very well right now.

B. Committees

1. College Committees CP: President, you and I talked today about committees. If I remember correctly, we talked about getting a few of us to sit down and work through a description. REB: The issue is what portion of a college's department should be represented. Then we need a word smith to parse the words in a way that we can understand.

2. 19A Peer Review-additional topics? REB: I didn't get a meeting with Bette on that, we can enumerate what currently exists.

3. Status of Proposed Committees CP: There had been some preliminary discussion about making the Student Academic Conference Planning Committee into a regular university committee. I don't know if we have a strong feeling on it one way or another. It's a left over piece from our discussions this fall. REB: For the record, in the area of academic service learning, we're probably looking at a future where we will have to have more formal institutional effort. There is now an appropriation in a higher education bill to the Office of Higher Education for Minnesota Campus Compact, which is for Academic Service Learning. You have to be a member of Campus Compact to be part of this process and have access to the state funding. CP: I will be meeting with them again. We're had some discussions earlier in the year.

Academic Conference

Academic Service Learning

Visiting Scholar CP: President, you and I have discussed that briefly. I guess my recommendation is to let Dr. Zinober know that if he wants to propose something, we will consider it. REB: We will work it through with him. The issue is funding. He annually gets money here and there and ends up with several thousand dollars. The problem is, if you want to bring in a speaker of stature, a few thousand dollars doesn't pay the bill anymore.

C. Summer School – Faculty Association Requested a Department by Department listing of summer school courses comparing last year to those proposed for this coming summer. Request was made at last Meet and Confer. Barden gave Cindy one set of data. CP: I mentioned in Exec the comment I had heard about encouraging transfers and international students to begin courses this summer. Brisch: We are concerned about students starting this summer just so they don't have to take Dragon Core courses and I'm concerned they will be caught in the Liberal Studies phase out. Or they are going to miss out on all of the benefits of the Dragon Core. Swenson: Would that also overload the summer? It would skew the summer school. Gracyk: We need more discussion about the value of Dragon Core. Tim: The few times I've heard this mentioned is in a case where a transfer student would be greatly benefited by taking one or two courses to finish up Liberal Studies, versus practically starting over with Dragon Core. I haven't heard anyone say start from scratch this summer with Liberal Studies. CP: It does suggest we need people talking to each other more.

D. Assistant or Associate Deans - what are the plans for use of these positions next year? Will these be administrative positions or faculty in accord with our existing agreement about faculty with half-time appointments? This was asked at the last Meet and Confer but not all Deans were present to respond. REB: Since the deans aren't here, this will have to continue. CP: Please send us a memo or an email summarizing that information. REB: I will try to get the info to Cindy. Gracyk: One of my questions to the Deans is, is the search going forward? Tim: I'm not sure the status of that. CP: That is something that might change from month to month as plans evolve for next year.

E. Directors and Coordinators - request explanation of the use of these terms- Definition and explanation of current use of terminology. Carry over from last

month's agenda CP: What's the difference? A number of people have asked me and I didn't have a good answer. REB: An argument that is definitive can not be made, but having some language would be better than where we are at right now. Directors and Coordinators, as a kind of appointment, are in only a couple lines in the Art. 20. But Coordinator & coordination is in fact mentioned in the same area where they talk about Chairs, and Chairs' responsibilities, particularly in places where you don't have a Chair. For example in the Athletic department, the IFO faculty have a Coordinator. Certain personnel matters have to be done by the IFO faculty before transition to administration. So those responsibilities are done by the Coordinator. Professor Phillips is aware that a similar process goes on in the library, as well. We could look also at the Counseling IFO faculty in the Counseling Center, who have a MUSAAF Director. Thus, there are situations where the appropriate term is Coordinator. Coordination, as used here, would infer immediately that appointments are three year terms, recommended by your peers. As for Director, there's a good foundation for setting down a paragraph or two on how to use this title. Director, in practice, has become a title that does not inform you on what authority a person has. Unfortunately I don't know if we can correct that. CP: Is there anything we should be doing to follow up on that? REB: We can get other views as to what these titles mean.

F. Work Plan-Academic Affairs - Carry over from last month's agenda. CP: Go ahead Ted. Gracyk: We don't have anyone here to speak to some of it, but there are some elements in the Work Plan that's being circulated for Academic Affairs that caught our interest. In part, we'd like more information. The first one, perhaps not. I noticed that objective 1E: suggests that you will be coming to us to create a task force in the next few weeks on Native American Center, at MSUM. REB: There is a system plan for Indian programming. I'll have to read that again. GRACYK: We're eager to talk to you about a task force, starting a Native American Center at MSUM. REB: Thank you for bringing that up. I will get back to you. Also there is a more generic system plan for underrepresented students in general. There is a specific state fund for scholarships for Native Americans in teacher preparation. We are obligated to have an Native American Education Council and we have had that for several years. System planning is being expanded under Dr. Harris' leadership. Gracyk: Objective 2B in the plan caught our interest. "Examine the academic programs, make decisions regarding suspension, elimination or addition of programmatic offerings to be done by June 30th". Between now and then we have two opportunities for Meet & Confer and we certainly would like to have discussion about which programs the Academic Affairs is thinking...REB: Is that a plan for this year? Gracyk: It's the FY 2007 plan. It says there will be results on June 30, 2007. We're curious which programs they're discussing suspension, elimination or addition of. REB: This language relates to the Division of Academic Affairs in the System office and their processes for, e.g. suspending a degree proposal. Gracyk: Goal 4A, Objective 2: A progress report by June 30,2007 to reallocate resources within Academic Affairs to achieve certain goals. We would like to discuss what reallocations of resources are being discussed. REB: It has to do with language in the agreement for a position held by a tenured person, a Meet & Confer must precede a reallocation to another department. Gracyk: But if there are more broad reallocations we'd certainly like to know what's being discussed. Under Goal 4A, Objective 3B: Progress report of June

30, 2007, so we assume something's going on. "To create and develop targeted faculty development". The language itself, we'd like some clarification of what's in mind here. Those are the things faculty would like to have discussion about. This one came out about a month ago. CP: We've had this on the agenda but haven't been able to discuss. REB: I will find out.

Reorganization of a department CP: Our understanding is that the split in Communication Studies, Film Studies and Theater Arts has been split into those three departments effective July 1. A human anatomy seniority program was established in biosciences. Those we were all in agreement with. We had considerable discussion on the original proposal on HPE and nursing. You made the determination that two components of HPE would move to create a new School of Nursing, and I believe it was, Health Sciences. But I think even in your memo you left open the possibility of discussion on the name. REB: The new group has not recommended it. I know there are people outside of the group who have concerns. Brisch: With regard to the name "Allied Health" many of our students are Allied Health. What's going to distinguish pre-dental from the programs they have. I think it should be clear. I think that perhaps it would be nice to have someone from our program to be involved in those discussions. CP: So I think the concern is that there be a real chance to express their views on the name. REB: A nursing faculty member mentioned that their department had discussed it. Brisch: The name could be a misrepresentation, cause confusion. CP: I think our point is it would be nice to have that floated out there before anything is absolutely decided because the sooner these discussions can happen the less contentious they become. So there are people outside of this new group who have a stake in these decisions.

5. New Topics

A. APAC Minutes

1. December 12, 2006 CP: First of all, a general comment about minutes. I thought we'd had this discussion last year. When policies are adopted, I thought we had reached agreement, that the policy itself would be included in the minutes. Many times Exec Council has gone back to old minutes, but does not find a copy of the policy as it was approved. For instance, in Dec 12th minutes, "Brisch moved. Conteh seconded to approve the Graduation with Distinction program." Discussion, and "Motion carried unanimously." I have no idea what that program is. We've had this discussion before. That happens in some other places as well. There's no way, on reading the minutes, to tell what the policy was. It would be helpful, too, in the case of the very last item, "There was discussion about CMT rubric for Dragon Core Critical and Multicultural Thinking courses." It would be helpful in those cases if it said at the bottom, "No action taken." Now, a reader is left hanging. On the ones above, you've got underlined if the motion was passed or if it was defeated. It would be useful if it said underlined, "No Action Taken." We notice some inconsistency on bullet points. Again using the minutes from the 12th as an example, where there are discussion points, some of them are attributed to individuals. But here most of them are not. That would be helpful to have a better understanding of what's going on. The minutes provide the kind of historical record that reflects the uses to which they are put. I know you talked about including the policy.

Brisch; I would like to thank Jo Berg for all her hard job of taking minutes. CP: Oh, absolutely.

a. Graduation with Distinction - concerns on name, academic inference, workload on advisors, college committees. The December 12th, include on page 5 & 6, “Graduation with Distinction”. We have questions about that. We have a concern that the name contains an inference of academic distinction. We’re also concerned about what it requires and reading the APAC minutes really doesn’t provide us with a lot of guidance. It does talk about “Students are responsible for setting up the activity, filling out the completion form and getting the proper signatures.” We’re not sure if that’s actually what was adopted as the policy. We’re concerned about how that will work out. Our real issue is what is this going to mean to advisors and their work load. If this falls on a student’s academic advisor to help them, how time consuming will it be? Have we considered that as a cost of this program? REB: There are only one or two colleges getting ready to do this. Jeppson: Most of the work is going to be in the dean’s office. REB: So you’re using the “Graduation with Distinction” Jeppson: We’ve not concerned with the name. If you want to change it, that’s fine with me. Swenson: I think it was Cindy that said the phrase I think many of us would prefer, “Graduation with Distinction in Engagement.” To give you an example, if you just type “Graduation with Distinction” and do a Google search, you get dozens of pages of hits at academic institutions. Every one of them means an academic accolade. So this is why we feel this is misleading. Anyone seeing our transcript, if it’s just called “Graduation with Distinction,” will have a very clear meaning of this in the larger world. We want a clarifying title on it. CP: We’re concerned that the name used really identifies the meaning of the award. REB: I remember one conversation we had, and it seemed reasonable to me as a possibility, is to have “Graduation with Distinction in Discovery” which is research and scholarship, not necessarily GPA. Malott: So is the process right now that the college committees who are working on this will bring back to APAC? REB: I think they are deciding whether or not to do it. The first colleges will set a precedent. We’re going to watch and see how it’s done. CP: And we reserve our concern with these college committees not appointed consistently with the contract. Jeppson: We opened it up for anyone who wanted to be a part of it. All are volunteers. CP: If you continue to have open meetings that’s fine. To the extent that they become a specific committee, then we need to get this issue settled. I guess we’re concerned with monitoring the process, making sure that the student needs are being met but also that we don’t want this to misrepresent their experience here or increase advisors work load. It sounds like it will be increasing the work load in your office. Then that becomes a different cost to the university at a time when it may not be easy to cover. If we don’t file a grievance now it comes back to haunt us later on if the administration says a precedent has been established because you’ve allowed these committees. We want to help move these things forward. I guess that’s why I’m looking for you to maintain the format, open to all faculty, then I think we’re not establishing a precedent that we might be forced to grieve.

b. Honors Committee Swenson: I’m the one who brought this up. My concern is we’ve had an honors program over a number of years. Now we have a new honors program. My concern is that it be fair and open to all qualified students in all colleges. I’m not sure that it is. I know it was brought up December 12th at APAC. We need to be proactive. I’m going to address one item; the Honors Program has prescribed the first

year, the Foundation 4 set of courses. My concern is with the Multicultural Critical Thinking course, i.e. the one from philosophy. I think it is the only course acceptable, except if you are a PSEO student. But if it's OK for a PSEO student to substitute, it must be worth discussion about other courses on campus that are taught for that Multicultural course. It limits access and seems to not welcome students from a highly structured program like the sciences, music, art. That's my concern. I think if we don't talk about it, a pattern will develop like it has in previous programs. Groups will talk about it but nothing will happen. I think there's a chance now to solve what I think is a limiting factor for some students. Brisch: I know at APAC I expressed our concern that our students who have a fairly regimented course structure will not be able to participate just because of scheduling. I think that's tragedy if some of our strongest students are not able to participate in the Honor's Program. The idea was that this topic would be taught from different disciplines. The students would have some choice in which discipline they wanted to take. On APAC we had Stephen Hamrick talk to us. At one meeting APAC voiced concerns and he left saying we will figure out a way to address those concerns. The next APAC there was no room for those suggestions. It was a done deal. This raised a concern with me. Vote was only carried by 2 votes and the no votes were from programs that are worried their students will be excluded. CP: So the Honors Program is requiring specific courses for the Foundation 4. Brisch: That is correct. CP: It is their specific requirement for the Critical Thinking Multicultural course that presents a problem for some majors. Why is that a problem? Help me understand that. Brisch: It just depends on the scheduling. How many sections of the course will be offered. When will they be scheduled. Gracyk: I'd be happy to speak to that since my department is involved. No reallocation or support has been offered to us. We agreed to do this, but we had no understanding that we would be the only ones doing it. We have no idea how we can continue to do it. We've agreed to have 2 sections in the fall to get this going. We don't see it as sustainable. Brisch: Our majors schedules overlap your offerings. Gracyk: That is correct. We have limited faculty who can do it, not all of whom have flexible teaching times. So, even though we are participating, we aren't entirely happy with it ourselves. CP: So Honors designated your course. Gracyk: Yes. And we certainly were happy to be designated but we didn't know we were going to be the only such designee, especially when no resources follow the pleasure of being a designee. Brisch: Do those designated courses have to go through any type of proposal? How are those courses selected? Gracyk: They have in fact come to us with "policies" about the course, but in the absence of a policy approved by APAC I don't know who the source of this "policy" is. Brisch: It's not coming to Dragon Core. Swenson: I just think you need to be fair and open to students who are qualified. Brisch: In my advising, I have had students that couldn't complete the honors program because of scheduling. It was my understanding that the new program was going to be more welcoming and more flexible with respect to the Foundation 4 requirement and the Capstone Area 9 requirement. Now, even more of my bright and capable advisees may not be able to complete the program. Gracyk: The point that I wanted to raise that I did not see reflected in the APAC minutes is that (I was not present at this discussion so I don't know if there was such a discussion): nobody has articulated this point until today. It seems to me an obvious one that, at a time when the number of transfers graduating from MSUM is approaching 50% of the graduates, an honors program that assumes the cohort had to begin as a freshman is a very strange

honors program. Yet the entire design of this program had made the assumption that only a student who began here as a freshman can be an Honor Student at MSUM. CP: We did raise that. Gracyk: It's not in the minutes. Swenson: It was my impression there would be some structure by which transfer students would be more welcomed. That was my impression a year ago. CP: What we were hearing was there will be a new and improved honors program, that would be more open and welcoming. When I first heard the phrase "Graduation with Distinction" I thought maybe that was the proposal coming forward for Honors people who were transfers. Swenson: IFO exec has had this discussion several times. We heard that transfer students were going to be a piece of the new group. Gracyk: Where is the policy for integrating them? We ought not to move forward until we know what that is. Brisch: There was to be a plan for transfer students. Swenson: We aren't done discussing this.

2. January 23, 2007 CP: We note that there is approval for replication for programs: technology, teaching and learning. We're starting to hear questions about the role of the dept faculty in these replicated delivery. That the faculty are indeed part of the dept faculty, perhaps adjuncts. We're looking for discussion and assurance that when a replication is proposed, that the department understands and the dean has the expectation of the dept that the department will fulfill its contractual role of reviewing and recommending on faculty, discussing if it's going to do some evaluation of the faculty and so that those kinds of traditional departmental roles with regard to selection, review, evaluation of faculty are clearly communicated to the department and to the Dean with regard to replicated programs. We are asking that you assure that that is communicated. Gracyk: I've picked up what I'm assuming is a typo. On the January 23 minutes, under "teacher preparation committee approved the following" I assume we've not doing this retroactively. Should this be Fall, 2007? CP: I think we may have been doing it retroactively. I'm not sure. Gracyk: It says "effective Fall 2006." REB: I'll check that out. The Doctor of Nursing Practice has been cleared through the MnSCU process. There will also be an EDD at Mankato and St Cloud. Gracyk: Is there discussion yet on whether there will be a different tuition rate for those programs? REB: The tuition is not the issue that is contentious. The issue is whether a contractual tuition waiver can be applied to a program like this. That's the first issue. The 2nd issue is whether a faculty waiver from a 2-year reunion contract is applicable. It's being discussed. All of the financial plans that were submitted with each request assumed that the tuition would be paid for each credit. Gracyk: But at the rate we currently charge for a graduate credit? REB: These are all at a higher rate.

3. February 13, 2007 CP: I have nothing marked on mine. So we're waiving those.

4. February 20, 2007 CP: There we have a discussion of Dragon Core assessment committee policy. APAC tabled it. So it would have been nice to have the policy there. REB: They haven't acted on it yet. Gracyk: We have again in bullet 6 for example, unattributed statements made to the group. So we would like that to be removed or clearly attributed to some person.

B. Request clarification of the roles and relationship of

Enrollment Management Committee and Student Success Initiative Task Force

CP: In looking back and reviewing some materials, we thought there was some overlap.

Certainly we should have raised this question when the Task Force was being approved, but quite frankly, it was off our radar screen. Since then we have really become aware of the Enrollment Management Committee and the frustrations they were feeling. How do they relate, given the overlap of their charges? REB: The Enrollment Management Committee has primarily been focused on recruiting students and the process. The people who attend these regularly are professionals of financial aid, admissions, registration and the people who support that work. They are primarily looking at getting those processes working well and smoothly. They would like to get into other kinds of issues, or aspire to other kinds of things. (The title of Katy Wilson's new position in New York, for example is, Vice President for Enrollment Management and Student Life, which shows you that enrollment management in student affairs these days is a big ticket position.) Obviously, they've been involved. We have also wanted to focus on student success and retention. Certainly the Board policies, the Office of Higher Education, state leaders are very interested in student success. The success of students has more to do with programming and connection building. That's a much broader discussion. CP: So, would you anticipate that a possible result of the Task Force might be some recommendations about changes in the charge to this committee? REB: In the end some group has to implement. CP: Tim, I know you're blessed with this task, has your committee had any thought about it? Has it met with the Enrollment Management Committee? Tim: We're not to that point yet, but I would image that we will. CP: At least to share with you some of the things they've seen and thought about would be valuable. Tim: We'll meet with lots of these groups. REB: Another possibility would be to establish a Dean of Enrollment Management, combining reporting lines for the obvious working groups, functional groups such as Financial Aid, and so on. CP: Anything else?

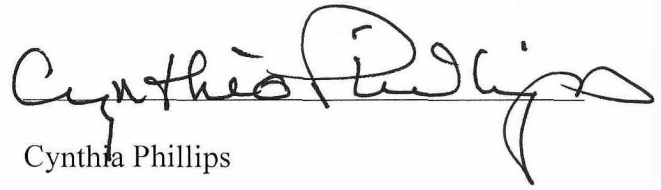
Meeting adjourned – 5:06 pm

Gloria Sheldon



Roland E Barden

Minnesota State University Moorhead President



Cynthia Phillips

MSUM Faculty Association President (IFO)